MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Hope Page

TOWN MANAGER
Chancer McLaughlin

TOWN BOARD
Bryan Marley
Lisa Tremmel
Grilley Mitchell
Cynthia Hamilton

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Agenda March 2nd 2026
7:00 p.m. Regular Meeting

CALL TO ORDER – Mayor Jessie Bellflowers

INVOCATION – Pastor Jason Todd

PLEDGE OF ALLEGIANCE – Mayor Jessie Bellflowers

1. **APPROVAL OF AGENDA – ADDITIONS OR DELETIONS.**

2. **OFFICIAL COMMENTS.**

   a. Manager's Report
   b. Board Member Comments

3. **PRESENTATIONS**

   a. Proclamation Recognizing National Women's History Month **(TAB 1)**

   b. Proclamation Recognizing National School Breakfast Week **(TAB 2)**

   c. Proclamation Recognizing Town Charter Day **(TAB 3)**

4. **PUBLIC HEARING:**

   a. **ZNG-013-25** Rezoning of 0.68 +/- acres from R15 to R7.5 Residential District within town limits or more restrictive zoning for the undeveloped area located at 0 Legion Rd. The empty lot at the Southwest Corner of Brower Trail and Legion Rd. REID 0414749173000, submitted by Maps Surveying on behalf of Sewak, LLC (owners). **(TAB 4)**

5. **PUBLIC COMMENTS:**

Each speaker is asked to limit comments to three (3) minutes, and the total comment period will be 30 minutes or less. Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. Please direct comments to the full board, not to an individual board member or staff member. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment.

Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda.

6. CONSENT AGENDA:

a. Consideration and approval of the Board of Commissioners Meeting Minutes: February 6, 2026 Special Budget Meeting, February 16, 2026 Regular Meeting, and February 16, 2026 Special Meeting **(TAB 5)**

b. Consideration and approval of the Board of Commissioners Meeting Minutes: January 20, 2026 Closed Session **(No attachments)**

c. Acceptance of Monthly Financials- January 2026 **(TAB 6)**

d. Approval of the Household Hazardous Waste & Shred event for 4/18/26 and authorize Town Manager to execute corresponding contracts. **(TAB 7)**

All items on the Consent Agenda are considered routine, to be enacted by one motion and without discussion. If a member of the governing body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately under New Business.

"END OF CONSENT AGENDA"

7. DISCUSSION

a. Hope Mills Board of Commissioners Rules and Procedures recommended updates **(TAB 8)**

b. Status of bylaws of current committees **(No attachments)**

8. OLD BUSINESS:

None.

9. NEW BUSINESS:

a. Consideration and approval of Strategic Plan Final Invoice and corresponding budget amendment #21 in the amount of $22,275. **(TAB 9)**

b. Consideration and approval of replacing police fleet vehicle #169 of and corresponding budget amendment #22 in the amount of $18, 350 **(TAB 10)**

c. Consideration and approval of a storage location for the Homelessness Committee **(No attachments)**

10. LIAISON UPDATES ON EXTERNAL COMMITTEE ACTIVITIES

a. Commissioner Bryan Marley - RLUAC (Regional Land Use Advisory Commission)

b. Commissioner Cynthia Hamilton –Cumberland County Air Quality Ambassadors Committee, Cumberland County Continuum of Care Committee

c. Mayor Pro Tem Hope Page –FAMPO TAC (Transportation Advisory Committee)

d. Mayor Jessie Bellflowers – Mayor's Coalition; Mid-Carolina Council of Governments; FCEDC Municipal Advisory Meeting Liaison

11. INFORMATION ITEMS:

- Tuesday, March 3rd | Prime Movers Committee| VFW Post 10630, 3226 Davis Street, Hope Mills, NC| 6:00pm
- Friday, March 6th |Board of Commissioners Special Budget Priorities Meeting| Camp Rockfish, Parkton, NC| 8:00am
- Tuesday, March 10th | Homelessness Advisory Committee| VFW Post 10630, 3226 Davis Street, Hope Mills, NC| 6:00pm
- Wednesday, March 11th | Historic Preservation Commission| Thomas Campbell Oakman Chapel, 3711 South Main Street, Hope Mills, NC | 6:00pm
- Thursday, March 12th | Cultural Arts | VFW Post 10630, 3226 Davis Street, Hope Mills, NC |6:30pm
- Monday, Monday 16th | Board of Commissioners Regular Meeting | Town Hall | 7:00pm
- Monday, March 23rd | Parks and Recreation Advisory Committee | Parks and Recreation Building | 6:30pm
- Tuesday, March 24th | Appearance Commission | VFW Post 10630, 3226 Davis Street, Hope Mills, NC | 6:30pm
- Thursday, March 26th | Veterans Affairs Commission | VFW Post 10630, 3226 Davis Street, Hope Mills, NC | 6:00pm
- Thursday, March 26th | Board of Commissioners Special Legislative Delegation Meeting | 5788 Rockfish Road | 6:00pm

12. STAFF COMMENTS.

13. ADJOURNMENT

TAB 1

National Women's History Month Proclamation

During Women's History Month, we celebrate the countless women who have fought tirelessly and courageously for equality, justice, and opportunity in our Nation. We also reaffirm our commitment to advancing rights and opportunities for women and girls in the United States and around the world.

WHEREAS American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS American women have played and continue to play critical economic, cultural, and social roles in every sphere by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS American women have served our country courageously in the military; and

WHEREAS American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

NOW, THEREFORE, I, Jessie Bellflowers, MAYOR of the Town of Hope Mills, North Carolina, do hereby proclaim March 1st 2026 – March 31st 2026, **National Women's History Month** in the Town of Hope Mills and urge all to use this time to celebrate.

PROCLAIMED this 2nd day of March, 2026.

_____

JESSIE BELLFLOWERS, Mayor

TAB 2

Town of Hope Mills, North Carolina
Proclamation
National School Breakfast Week
March 2nd – March 6th , 2026

WHEREAS the School Breakfast Program has served our nation admirably since it was permanently established in 1975, and reaches some 15 million children across 91,000 schools and institutions in the United States each day; and

WHEREAS the School Breakfast Program meets the nutritional needs of children, improves food security, and advances child health and well-being by providing nutritionally balanced breakfasts to school children each day; and

WHEREAS school-aged children who experience hunger are more likely to be absent from school, visit the school nurse, and experience more challenges than children with a nutritious diet, and skipping breakfast has consistently been linked with worse academic and health outcomes for children; and

WHEREAS the Town of Hope Mills is committed to bringing awareness in order to expand access to and enhance current school breakfast programs to ensure that our children have the means to succeed.

THEREFORE, BE IT RESOLVED that I, Jessie Bellflowers, Mayor of the Town of Hope Mills, do hereby proclaim March 2nd-6th, 2026, as **NATIONAL SCHOOL BREAKFAST WEEK**, and encourage all residents of Hope Mills to recognize and commemorate school administrators, food service directors, and cafeteria staff who operate school breakfast programs that ensure the health, safety, and success of our children.

PROCLAIMED this 2nd day of March, 2026.

_____

JESSIE BELLFLOWERS, MAYOR

TAB 3

Town of Hope Mills, North Carolina
Proclamation
TOWN CHARTER DAY
March 9, 2026

WHEREAS our Town's founding fathers, in order to secure the blessings of liberty for themselves and their posterity, established an act to incorporate the Town of Hope Mills; and

WHEREAS it was ratified March 9, 1891 and signed into law by the Secretary of State W.L. Saunders in Raleigh March 31, 1891; and

WHEREAS 2026 marks the 135th anniversary since the Town's incorporation and the Board of Commissioners wishes to observe this anniversary.

NOW, THEREFORE, I, Jessie Bellflowers, Mayor, of the Town of Hope Mills, NC, do hereby proclaim March 9, 2026 to be ***"TOWN CHARTER DAY".***

PROCLAIMED this 2nd day of March, 2026.

_____

JESSIE BELLFLOWERS, MAYOR

TAB 4

Meeting Date: March 2, 2026

AGENDA FORM

TO: **Chancer McLaughlin, Town Manager**

FROM: **Xavier Robinson, Town Planner**

SUBJECT: **ZNG-013-25**

BACKGROUND INFORMATION:
ZNG-013-25: Rezoning of 0.68 +/- acres of land from R15 to R7.5 Residential District, located at 0 Legion Rd. The empty lot at the Southwest Corner of Brower Trail and Legion Rd. REID 0414749173000 submitted by Maps Surveying on behalf of Sewak, LLC (owners).

STAFF RECOMMENDATION, IF APPLICABLE:
The Town of Hope Mills Staff recommends approval of the request

RECOMMENDED MOTION:
APPROVAL

FISCAL IMPACT:
___ Currently Budgeted ___ Requires Budget Amendment _X_ No Fiscal Impact

ATTACHMENTS:
- Staff Report from the Town of Hope Mills Planning Department
- Sketch Map
- PowerPoint Presentation

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	EW
Town Clerk	

STAFF REPORT

REZONING CASE# ZNG-013-25
Planning Board Meeting: 12/16/2025
Hope Mills Board Meeting: 03/02/2026

Address: 0 Legion Rd. Empty lot at the Southwest Corner of Brower Trail and Legion Rd.

ZONING REQUEST: Rezone from R15 to R7.5

The Town of Hope Mills staff received an application to rezone 0.68 +/- acres of land from the R15 Residential District to the R7.5 Residential District, parcel identification number 0414-74-9173. The subject property is adjacent to developed residential properties. Towards the front, left, and rear of the property, there is the Clifton Forge subdivision. Across the street from the subject property, there is the Brookridge subdivision. The Plan Review staff worked diligently with the applicant to facilitate the submission of this rezoning request. The location of the subject property is illustrated in Exhibit "A."

SUBJECT PROPERTY INFORMATION

OWNER/APPLICANT:
Maps Surveying (applicant), on behalf of Sewak, LLC (owners)

ADDRESS/LOCATION:
0 Legion Rd. The empty lot at the Southwest Corner of Brower Trail and Legion Rd. REID 0414749173000. For additional Information on the site location, refer to Exhibit "A"

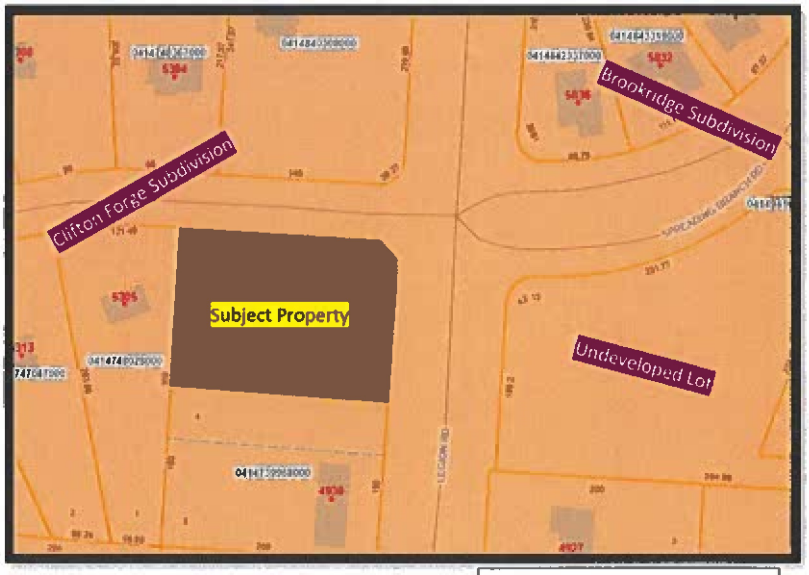


Exhibit "A" Aerial View

SIZE: As stated above, the subject property is 0.68 +/- acres in size.

EXISTING ZONING: The subject property is currently zoned R15 Residential District.

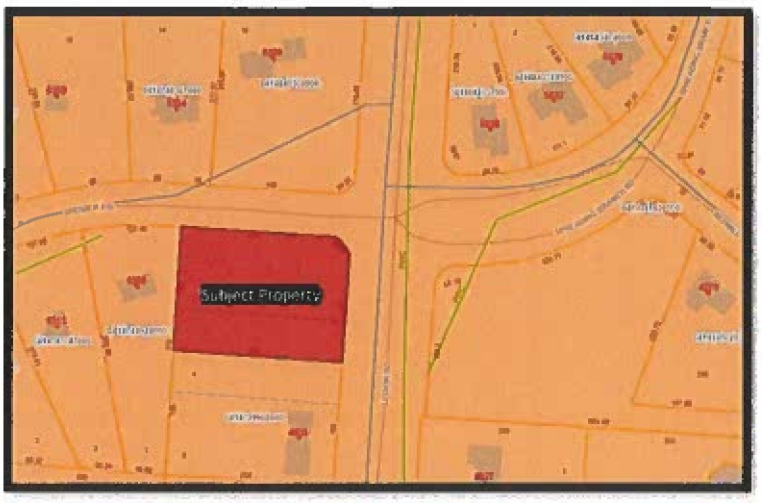
EXISTING LAND USE: This property is currently undeveloped/unoccupied.

OTHER SITE CHARACTERISTICS: Exhibit "B" provides the current zoning of the subject property and surrounding properties. Exhibit "C" provides the location of water and sewer availability. Exhibit "D" provides the future land use.

Exhibit "B" Zoning



Exhibit "C" Utilities



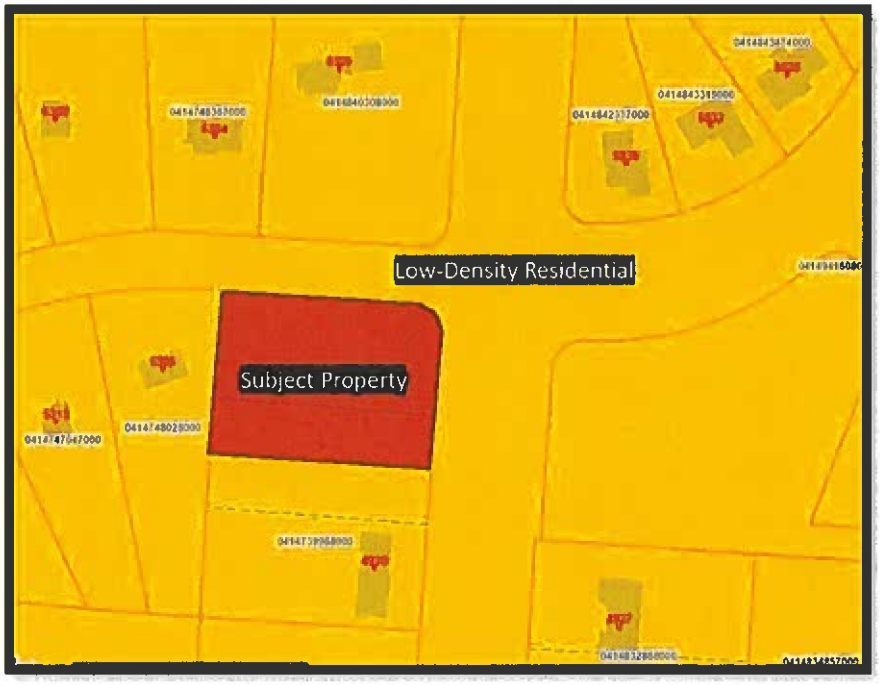


Exhibit "D" Future Land Use

DEVELOPMENT REVIEW: Site plan approval is required before development.

COMPREHENSIVE DEVELOPMENT PLANS: This site is located within the Southwest Cumberland Land Use Plan area (2013), and is predominantly designated as "Low-Density Residential". Please refer to Exhibit "D" for additional information.

DIMENSIONAL PROVISIONS TIED TO THE REQUEST:

MINIMUM STANDARD	EXISTING ZONING	PROPOSED ZONING
Front Yard Setback	30 feet	30 feet
Side Yard Setback	10/15 feet	10/15 feet
Rear Yard Setback	35 feet	35 feet
Lot Area	N/A	N/A
Lot Width	N/A	N/A

IMPACTS ON AREA FACILITIES

UTILITIES: Water and sewer are available for connection and will be provided by PWC.

STORMWATER: No comment on rezoning.

PLAN REVIEW COMMENTS: The Town of Hope Mills Plan Review team has no objections to this request.

SPECIAL OVERLAY DISTRICTS: Not in an overlay district.

FIRE MARSHAL: Need to make sure there is a fire hydrant within 500' of the residences.

PUBLIC WORKS: No comment.

INSPECTIONS: Must meet all applicable NC building codes.

PARKS & REC: No comment.

Health Department: This site will not be required to have well and septic permits if connected to PWC water and sewer.

Cumberland County: No comment.

FCEDC: Has no issue with this action.

RLUAC: No comment.

FAMPO: The subject property sits on Legion Road and is identified as a minor arterial in the Metropolitan Transportation Plan. There are no roadway construction improvement projects planned and the subject property will have no significant impact on the Transportation Improvement Program. In addition, Legion Road has a 2021 AADT of 4,500 and a road capacity of 11,500. Due to lack of data and the small scale, the new zoning request does not demand a trip generation. The new development should not generate enough traffic to significantly impact Legion Road.

Cumberland County Schools:

School Name	Enrollment	Capacity
Ed V Baldwin Elementary	546	638
South View Middle	608	847
South View High	1,418	1,871

STAFF RECOMMENDATION

The Town of Hope Mills' Planning staff recommends approval of the rezoning request from R15 Residential District to R7.5 Residential District, as it is consistent with the 2013 Southwest Cumberland Land Use Plan, which calls for Low-Density Residential. The proposed zoning is a strategic fit with the Town's ongoing and future economic growth and development goals. It is also appropriate, given the existing and anticipated nearby land uses, making the request both reasonable and beneficial to the public.

THE
TOWN OF HOPE MILLS

Development Projects

Rezoning Request

Request to Rezone to: R7.5 Residential District

Case# ZNG-013-25

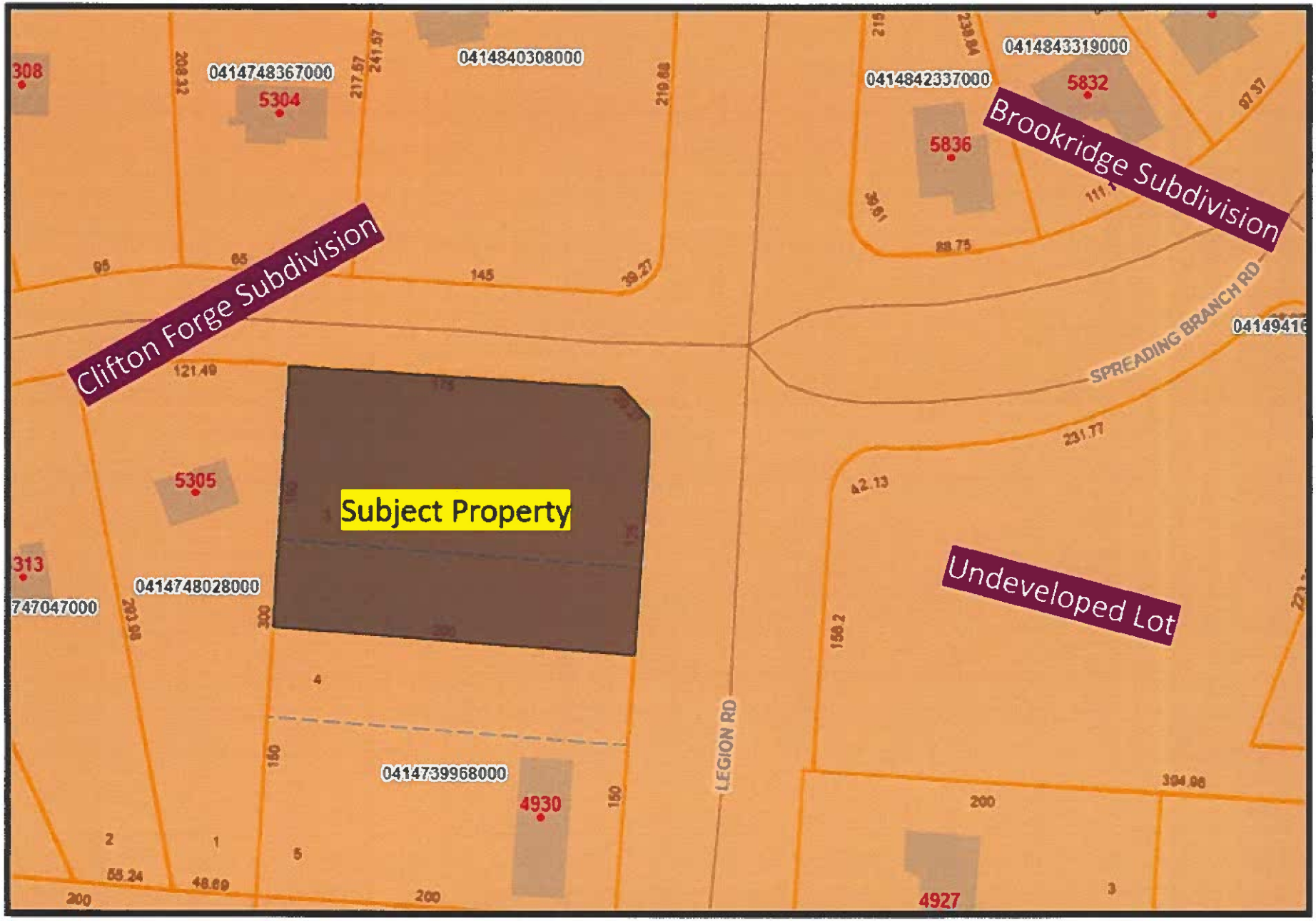
March 2, 2026

DEVELOPMENT SERVICES

CASE ZNG-013-25: Rezoning Request

Background Information

- The Town of Hope Mills staff received a request to rezone 0.68 +/- acres of land from R15 Residential District to R7.5 Residential District located at 0 Legion Rd, the empty lot at the Southwest corner of Brower Trail and Legion Rd.
- Parcel identification number 0414-74-9173.
- The subject property is adjacent to developed residential properties. Towards the front, left, and rear of the property, there is Clifton Forge Subdivision. Across the street from the subject property, there is the Brookridge Subdivision.
- Access will most likely come from Brower Trail.
- The SW Cumberland Land Use Plan calls for "Low-Density Residential." This request does fall within the current guidelines of the SW Cumberland Land Use Plan.



ZNG-013-25 Aerial View



Subject Property
BROWER TRL
SPREADING BRANCH RD
LEGION RD
0414840308000
0414748367000
0414842337000
0414843319000
0414843474000
0414941608000
0414748028000
0414739968000
0414832868000
0414834857000
5304
5832
5828
4930
4927



ZNG-013-25

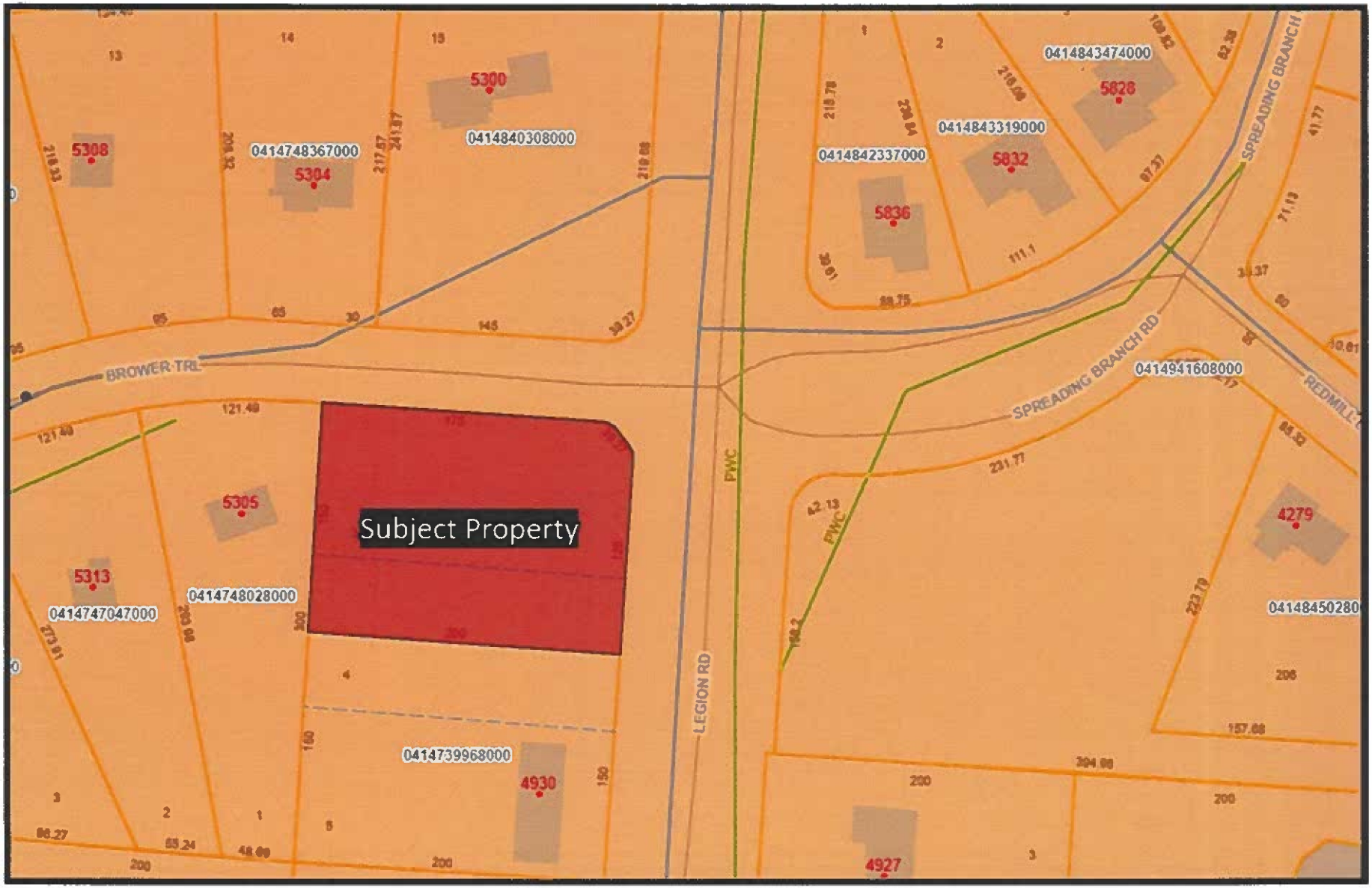
Applicant/Owner:
Maps Surveying Inc. (applicant) on behalf of Sewak LLC (owners)

Request:
Rezone to R7.5 Residential District

ACREAGE:
0.68 +/- acres

HOPE MILLS
Development Services

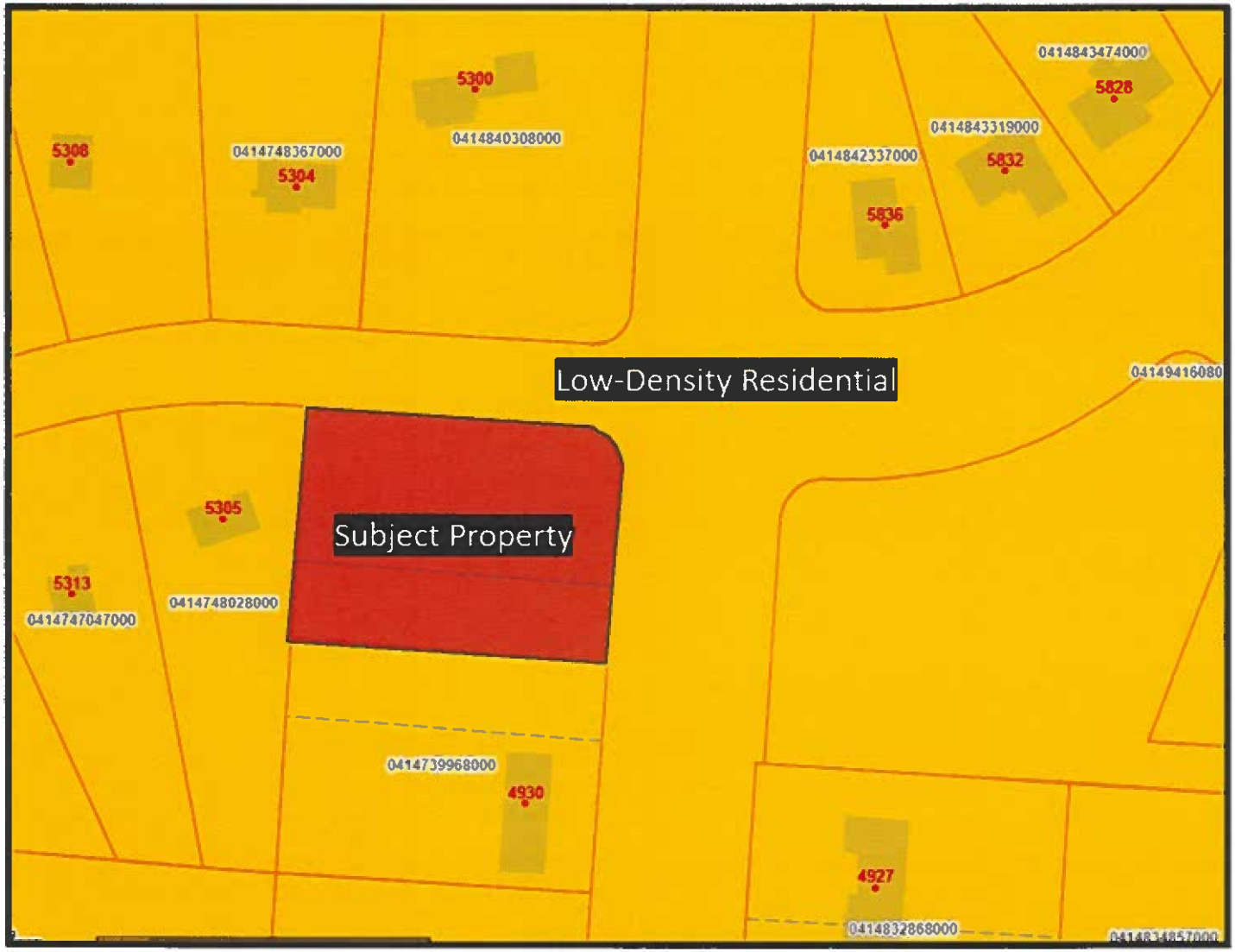
Case #ZNG-013-25
Request to Rezone to R7.5 Residential District



ZNG-013-25 Utilities



ZNG-013-25 Current Zoning



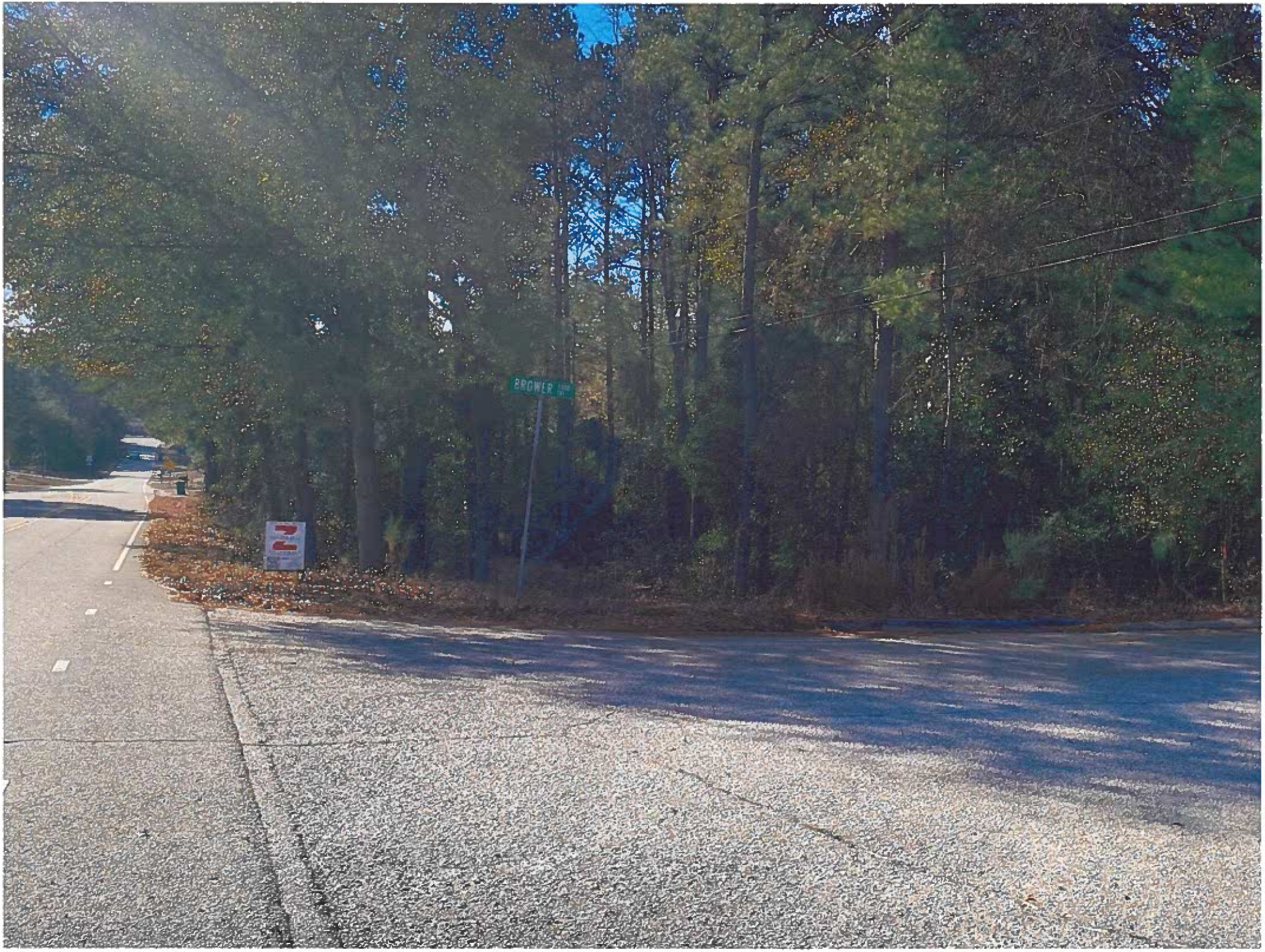
Case #ZNG-013-25 *Future Land Use*

Southwest Cumberland Land Use Plan:

Low-Density Residential

Request: Compliant

HOPE MILLS NORTH CAROLINA Development Services

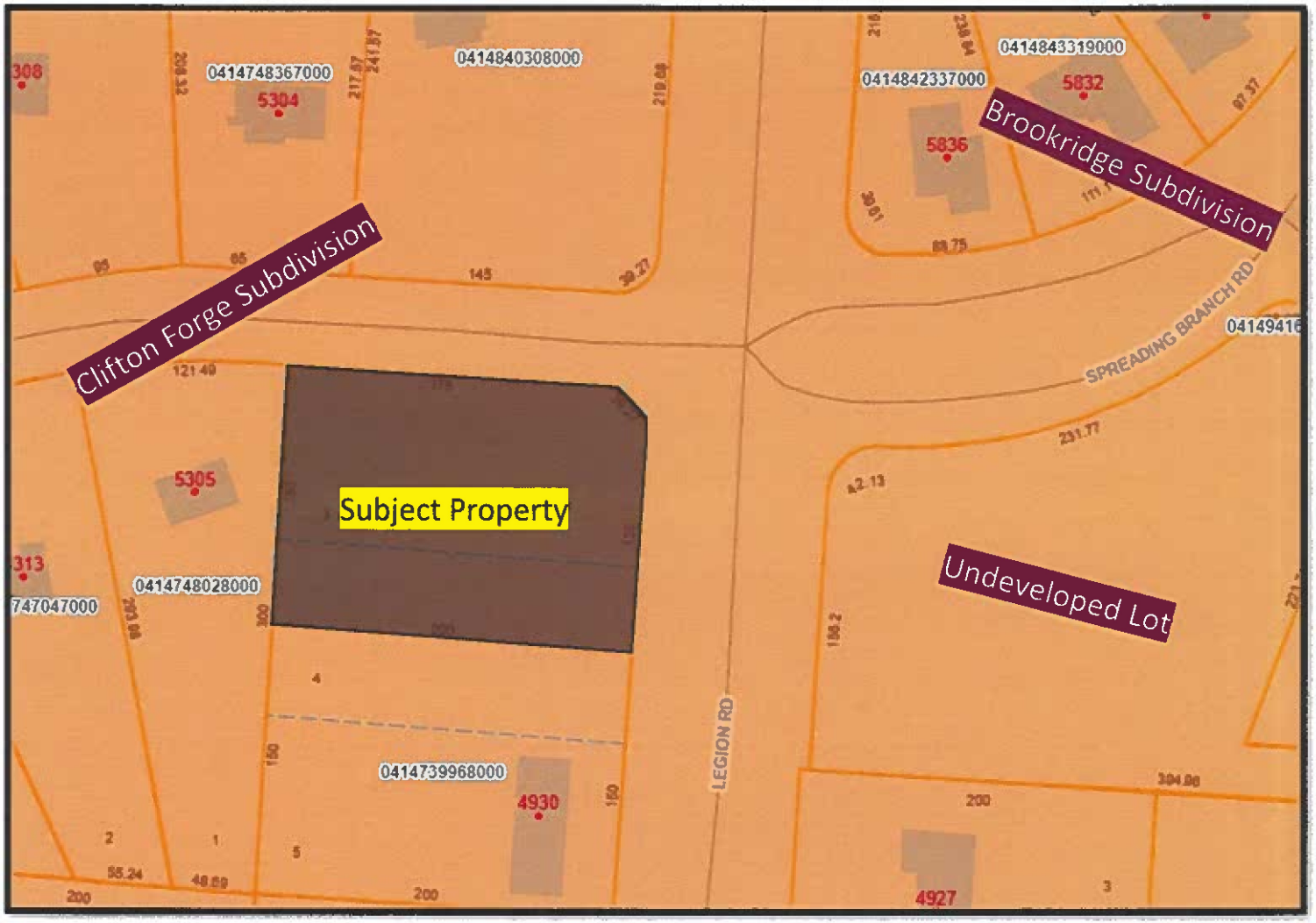

BROWER

STOP

CASE ZNG-013-25: Rezoning Request

Staff Recommendation

In **ZNG-013-25**, the Town of Hope Mills Planning staff recommends approval of the rezoning request to R7.5 Residential District and finds that this request is consistent with the Southwest Cumberland Land Use Plan (2013), designating this property, the requested R7.5 will complement the current and future vision of the Town of Hope Mills. The surrounding properties are also zoned residential, though they are R15. Rezoning the property to R7.5 will still comply with the 2013 Southwest Cumberland Land Use Plan, which calls for low-density residential. Approval of the request is reasonable and in the public interest because the district requested complements the development of adjacent parcels in the surrounding area.


Clifton Forge Subdivision
Brookridge Subdivision
Subject Property
Undeveloped Lot
SPREADING BRANCH RD
LEGION RD
0414748367000
0414840308000
0414843319000
0414842337000
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0414739968000
5304
5832
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5305
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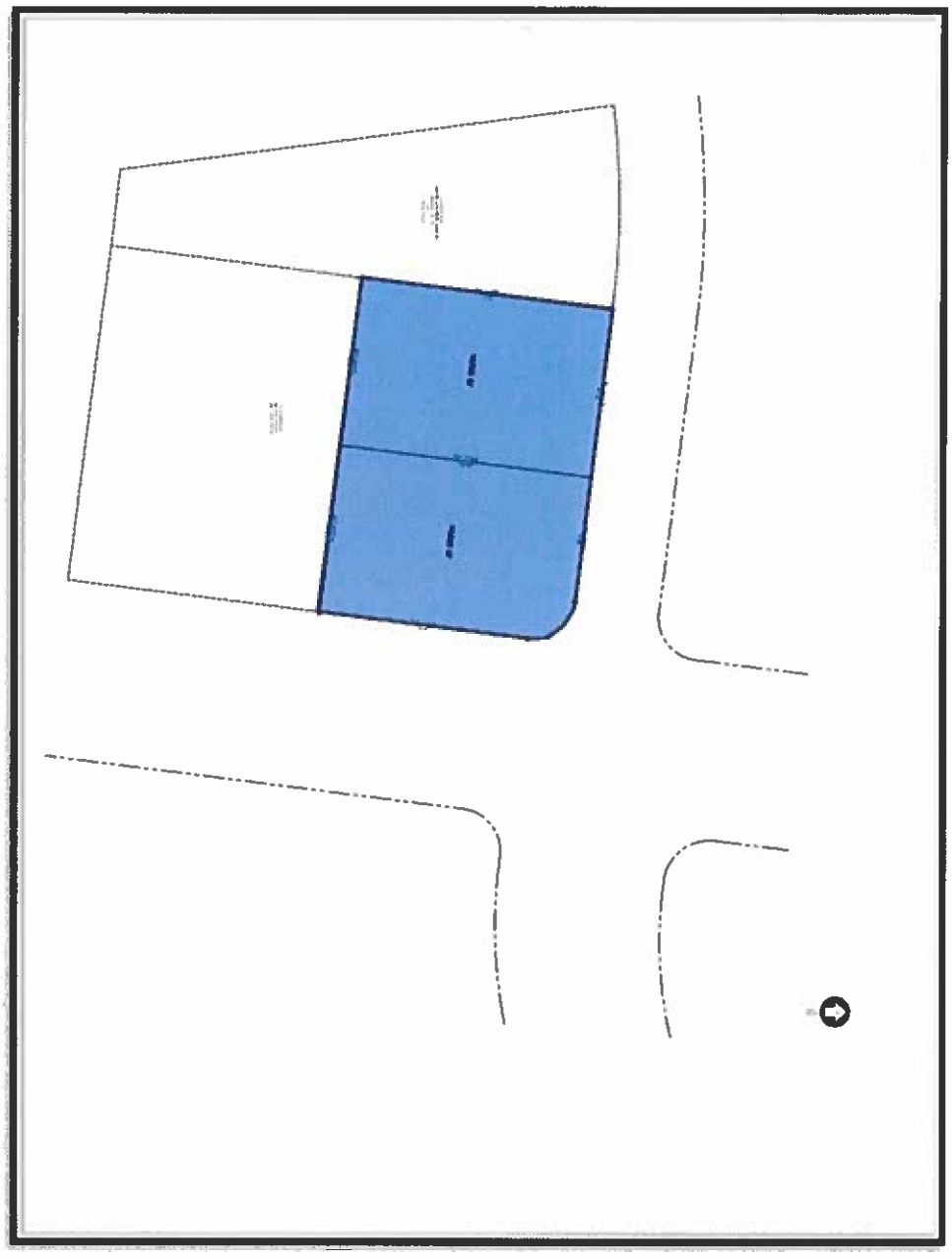
747047000



TAB 5

MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Hope Page

TOWN MANAGER
Chancer McLaughlin

TOWN BOARD
Cynthia Hamilton
Grilley Mitchell
Bryan Marley
Lisa Tremmel

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Agenda –February 6, 2026
12:00 p.m. Special Budget Meeting

Mayor Bellflowers called the meeting to order at 12:00 PM and welcomed those in attendance.

NOTE: Commissioner Bryan Marley arrived at 12:32 pm. Mayor Bellflowers left at 1:05pm and returned at 2:54pm.

STAFF PRESENT
Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Deputy Town Clerk Coronda Regan, Finance Director Drew Holland, and Consultant Jessica Day.

PLEDGE OF ALLEGIANCE

Mayor Bellflowers led the Pledge of Allegiance.

OPENING REMARKS
Town Manager Chancer McLaughlin and Finance Director Drew Holland provided opening remarks regarding the budget process for FY 2026-27. They emphasized that the meeting represented a change in how the town approached its budget planning by connecting it with the strategic plan. Town Manager McLaughlin noted that while they had previously used a community investment plan to guide their budget decisions, they were now working to align those efforts with the comprehensive strategic plan approved in October.

Finance Director Holland explained that the meeting would help identify board priorities that would directly feed into staff preparations for the March 6th retreat at Camp Rockfish, where department heads would present their budget proposals.

Mayor Bellflowers shared information from that morning's mayor's coalition meeting, noting that the general assembly would be returning to craft the state budget in coming months. He emphasized the importance of strategically identifying projects that might receive funding from state legislators. He advised the board to be realistic about funding expectations, focusing on strategic projects that had the best chance of gaining support.

APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

The agenda was approved by unanimous vote of the board.

PRESENTATION

Strategic Context & Organizational Insights (Budget Priorities of FY26-27)

Consultant Jessica Day introduced herself and shared her background. She explained how she connected with Hope Mills through a conference where she had presented on strategic planning implementation.

Ms. Day reviewed the objectives for the session, which included helping the board align their strategic plan with budget priorities. She asked board members to share their expectations for the meeting, with responses including:

- Learning how to align the strategic plan with the budget
- Gaining knowledge about the process
- Identifying clear priorities
- Determining implementation steps

Ms. Day provided an overview of the town's strategic plan, reviewing the five key goals:

- Downtown vibrancy, economic growth, and community character
- Public safety and neighborhood enhancement
- Infrastructure, transportation, and environment
- Parks and recreation, social events, and culture
- Effective governance and organizational excellence

She then shared highlights from a recent departmental retreat, where staff had identified strengths, challenges, and potential actions aligned with the strategic plan. key themes included:

- The need for clear direction and proactive planning to manage rapid growth
- Staff concerns about focusing too much on negative comments
- The importance of continuing education and transparency
- A desire for stronger collaboration across departments

A discussion followed about communication and transparency, with several board members emphasizing the importance of effective communication between staff, elected officials, and the public.

Commissioner Mitchell highlighted the value of transparency, noting how previous successes like the dam replacement had benefited from clear public communication.

The board also discussed the respective roles of the council and staff in strategic planning, with Commissioner Marley emphasizing that the board's role was to set policy and approve the budget, while allowing staff to implement those decisions using their expertise.

The session laid groundwork for the upcoming March 6th retreat where the board and staff would continue budget planning aligned with strategic priorities.

ADJOURNMENT

Seeing no additional business to come before the board, the meeting was adjourned at 4:45 pm.

Motion by Mayor Pro Tem Page, seconded by Commissioner Mitchell, and carried unanimously to adjourn the meeting.

ADOPTED this 2nd Day of March 2026.

Jessie Bellflowers, MAYOR

ATTEST:

Ashley Wyatt, MMC Town Clerk

MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Hope Page

TOWN MANAGER
Chancer McLaughlin

TOWN BOARD
Cynthia Hamilton
Grilley Mitchell
Bryan Marley
Lisa Tremmel

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Agenda –February 16, 2026
7:00 p.m. Regular Meeting

Mayor Bellflowers called the meeting to order at 7:00 PM and welcomed those in attendance.

NOTE: Commissioner Marley arrived at 7:26pm

STAFF PRESENT
Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Police Chief Stephen Dollinger, Deputy Fire Chief Robbie Hurlburt, Director of Planning Emily Weidner, Public Works Director Don Sisko, Parks and Recreation Director Lamarco Morrison, and Town Attorney Dan Hartzog.

PLEDGE OF ALLEGIANCE

Mayor Bellflowers led the Pledge of Allegiance.

APPROVAL OF AGENDA – ADDITIONS OR DELETIONS
Commissioner Hamilton moved to add Dr. Deborah Harris, the Continuum of Care (COC) Chair, to the presentations section of the agenda. The motion was seconded by Commissioner Mitchell and unanimously approved.

Mayor Pro Tem Page moved to approve the agenda as amended. The motion was seconded by Commissioner Tremmel and unanimously approved.

OFFICIAL COMMENTS
Town Manager Chancer McLaughlin presented his report highlighting:

- An update on the basketball court vandalism from January 13, noting contact with the Department of Public Safety through a juvenile court counselor
- The upcoming Women Mean Business Seminar on March 19 at Gates 4
- The FAST facility feasibility study which offers three alternative transportation routes
- Recognition of the HR team for receiving the North Carolina Public Sector Human Resources Association 2025-2026 recognition
- A recent partnership video with the police chief and Cumberland County Sheriff Morgan
- Updates on upcoming community events including the Fourth of July celebration registration, spring litter sweep, and community yard sales

Commissioner Mitchell encouraged citizens to review the manager's report for answers to questions before contacting board members.

Commissioner Hamilton thanked those attending the meeting and acknowledged the police and fire department presentations. She expressed enthusiasm about Rosie, the new police horse, noting the animal can access areas patrol cars cannot reach.

Commissioner Tremmel thanked everyone for attending and expressed appreciation for being welcomed back after an absence.

Mayor Pro Tem Hope Page welcomed Commissioner Tremmel back and expressed excitement about progress being made on transportation options for town citizens.

Mayor Bellflowers welcomed committee chairs and members present to present their budgets. He highlighted the collaborative partnership between municipalities, Cumberland County, and public safety agencies during recent weather events. The Mayor also acknowledged the former Mayor Pro Tem for six years of advocating for the transit proposal that was being presented.

PRESENTATIONS

PROCLAMATION RECOGNIZING BLACK HISTORY MONTH

Mayor Bellflowers read the proclamation recognizing February 2026 as Black History Month in the Town of Hope Mills.

POLICE OFFICER PROMOTIONS

Police Chief Dollinger presented Officer Justin Jones with a promotion to the rank of Sergeant.

CERTIFICATES OF APPRECIATION FOR HOMELESSNESS ADVISORY COMMITTEE

Commissioner Hamilton and Mayor Bellflowers presented certificates of appreciation to members of the Homelessness Advisory Committee for their service to the community.

CONTINUATION OF CARE PRESENTATION

Dr. Deborah Harris, Chair of the Fayetteville Cumberland County Continuum of Care on Homelessness, presented on the COC's mission and activities. She emphasized the importance of collaboration, communication, and relationships in addressing homelessness. Dr. Harris shared data showing that while the 2025 point-in-time count identified 383 homeless individuals in Cumberland County, the coordinated entry system assisted 845 individuals in a seven-month period, demonstrating the greater scope of the issue. She outlined challenges including the need for more volunteers, public misconceptions about data interpretation, and how city ordinances can sometimes compromise accurate counts of homeless populations.

FY 24-25 ANNUAL AUDIT PRESENTATION

Jay Sharp from Sharp and Patel presented the town's annual audit for the fiscal year ending June 30, 2025. He reported that:

- The audit was completed and submitted to the Local Government Commission by the deadline
- The town received a clean (unmodified) audit opinion with no findings

- Two financial performance indicators were noted: fund balance available was at 23.48% of expenditures (slightly below the LGC's 25% target), and the town had used prior year fund balances for operations
- Cash reserves dropped to 91 days (still within the recommended 3-6 month range)
- Public safety remained the largest expenditure category at 49% of total expenditures, increasing from $8.6 million to $12.8 million, primarily due to increases in salaries, benefits, and capital outlay

HOPE MILLS LAKE PARK IMPROVEMENTS FINAL CONCEPT

Andrew Harrell and Colleen Bandel from the East Group presented the revised concept for the Hope Mills Lake Park improvements. The final concept (option 3) incorporated feedback from public engagement meetings and included:

- Addition of permanent restroom facilities instead of porta-potties
- Integration of features from previous concepts including a gazebo layout, seat wall, swing arbors, and open pavilion
- Relocation of the playground away from the lake
- Addition of a crosswalk at the intersection of Main Street and the exit drive
- 50 parking spaces with a stormwater bioretention island
- Three boat trailer parking spaces
- A fenced playground area
- Public art and potential crosswalk from Main Street
- Retention of existing elements like the boat ramp and "Big T"
- New features including picnic seating, a pergola, and seat walls for erosion control

The updated cost estimate totaled $2,360,000, an increase from the previous $1,550,000 estimate, largely due to the addition of two permanent restroom facilities at $650,000.

Board members expressed concerns about the playground's proximity to the road and boat trailer parking.

Parks and Recreation Director Lamarco Mitchell addressed these concerns, noting there would be a 35-40 foot buffer between the road and playground with landscaping and a 6-foot fence.

The board also discussed potentially relocating the boat trailer parking to reduce safety concerns.

Commissioner Marley made a motion to approve concept 3 for the Hope Mills Lake Park improvements, which was seconded by Commissioner Mitchell and unanimously approved.

Commissioner Marley made a motion to authorize the Parks and Recreation Director to proceed with starting the RFQ process, which was seconded by Commissioner Mitchell and unanimously approved.

PUBLIC HEARING: CASE SN-0517 CONSIDERATION TO RENAME PINECREST DRIVE TO SUNCREST DR.

Commissioner Marley made a motion to open the public hearing to rename Pinecrest drive to Suncrest drive, which was seconded by Mayor Pro Tem page and unanimously approved.

There were no speakers.

Commissioner Marley made a motion to close the public hearing, which was seconded by Commissioner Mitchell, and unanimously approved.

Commissioner Marley made a motion to rename Pinecrest Drive to Suncrest Drive, which was seconded by Mayor Pro Tem Page, and unanimously approved.

PUBLIC COMMENTS

Sharon Reeves of 3708 South Main Street commended the police chief and officers for their presence during the recent snowstorm. She noted that while walking her dog at 2:30 AM during the storm, she observed three separate police patrol officers, which made her feel safer. She also expressed her appreciation for Rosie, the police horse.

CONSENT AGENDA
Commissioner Marley moved to approve all consent agenda items (A-F). The motion was seconded and unanimously approved.

NEW BUSINESS
COMMITTEE BUDGET PRESENTATIONS FOR FY 26-27
Representatives from each town committee presented their proposed budgets and activities:

Appearance Commission: Marie Callender, co-chair, requested a budget increase from $5,000 to $7,000 to enhance the town's appearance and community involvement. She outlined projects including Christmas decorations at the lake, the E-box project featuring artwork like the octopus at Golfview, plans for patriotic holiday decorations, updating town entrance signs, and adding benches and picnic tables at the lake.

Christmas Decoration Committee: Mark Hess presented a request for $20,000 for additional Christmas decorations. He described recent purchases including French horns with holly leaves and holly clusters bought at significant discounts. Future plans include fixing light poles that weren't lit, continuing decorations along Main Street toward Golfview, and potentially adding decorations to the Public Safety Building.

Arts and Culture Committee: Vivian Scott, chair, reported the committee has co-sponsored two theatrical productions and received artist sketches for a community mural. Future plans include sponsoring an arts day for a special needs camp, preteen and teen arts camps, and a senior readers theater production. The budget request was $27,000.

Historical Preservation Commission: Sharon Reeves, chair, presented ongoing projects including updating the historic district documentation, developing historic district guidelines, restoration of the chapel doors which have rotted at the bottom, and maintaining flooring at the chapel. She explained that the commission's $36,000 budget request included many items that might be covered by other departments or planned for future years.

Homelessness Advisory Committee: Ms. Connie Parker spoke on intake forms designed to gather information about homeless individuals' current situations, needs, income, housing history, and preferences. The budget request was $6,000.

Prime Movers: Kenny Rogers announced their scholarship program is now active, offering $1,000 scholarships for two students from Southview High School who demonstrate community service. He requested the board review a Memorandum of Understanding for future expansion of the scholarship through matching funds with North Carolina Providence Schools and FTCC. Other initiatives include adopting teachers by providing school supplies, a Thanksgiving meal program (planning to double from 10 to 20 complete meals this year), and Women's History Month recognition activities planned in collaboration with the Arts and Culture Committee. He stated he would provide the MOU to the board. The budget request was $5,000.

REVIEW AND APPROVAL OF HOMELESSNESS ADVISORY COMMITTEE PROPOSED EVENT SCHEDULE FOR USE OF TOWN HALL PARKING LOT

The board unanimously approved the proposed event schedule for the Homelessness Advisory Committee's use of the Town Hall parking lot on the following days:
(March 14, 2026) 9:00 AM – 1:00 PM
(June 13, 2026) 9:00 AM – 1:00 PM
(September 12, 2026) 9:00 AM – 1:00 PM
(December 12, 2026) 9:00 AM – 1:00 PM

ACCEPTANCE OF WITT O'BRIEN 1ST QUARTER REPORT

Town Manager McLaughlin noted this was a quarterly report from the grant writing program, with no action required beyond acceptance. The report indicated they may have extra hours within their current allocation to pursue the mural grant.

Mayor Bellflowers emphasized the importance of the grant writing services, particularly for funding projects like the Lake Park improvements.

The board unanimously accepted the report.

CLOSED SESSION PURSUANT TO NORTH CAROLINA GENERAL STATUTE 143-318.11(A)(6)

Motion by Mayor Pro Tem Hope Page, seconded by Commissioner Marley, to conduct a closed session pursuant to North Carolina General Statute 143-318.11(A)(6) to discuss personnel matters. Motion carried unanimously.

The Board returned from closed session.

Motion by Mayor Pro Tem Hope Page to seal the minutes of the closed session until such time as the release of the information would no longer frustrate the purpose of the closed session and further no action was taken. Motion carried unanimously.

ADJOURNMENT

Seeing no additional business to come before the board, the meeting was adjourned at 9:59 pm.

Motion by Commissioner Mitchell, seconded by Mayor Pro Tem Page, and carried unanimously to adjourn the meeting.

ADOPTED this 2nd Day of March 2026.

_____
Jessie Bellflowers, MAYOR

ATTEST:

_____
Ashley Wyatt, MMC Town Clerk

MAYOR
Jessie Bellflowers

MAYOR PRO TEM
Hope Page

TOWN MANAGER
Chancer McLaughlin

TOWN BOARD
Cynthia Hamilton
Grilley Mitchell
Bryan Marley
Lisa Tremmel

TOWN CLERK
Ashley Wyatt

TOWN OF HOPE MILLS BOARD OF COMMISSIONERS
Meeting Agenda –February 16, 2026
5:30 p.m. Special Meeting

Mayor Bellflowers called the meeting to order at 5:30 PM and welcomed those in attendance.

ABSENT: Commissioners Bryan Marley

STAFF PRESENT
Town Manager Chancer McLaughlin, Town Clerk Ashley Wyatt, Police Chief Stephen Dollinger, and Deputy Fire Chief Robbie Hurlburt.

PLEDGE OF ALLEGIANCE

Mayor Bellflowers led the Pledge of Allegiance.

APPROVAL OF AGENDA – ADDITIONS OR DELETIONS

The agenda was approved by unanimous vote of the board.

PRESENTATIONS

Overview Of Municipal Police Operations - Stephen Dollinger, Chief Of Police

Chief Dollinger presented an overview of the Hope Mills Police Department operations. He reported that the department is currently authorized for 59 sworn officers, 11 traffic control officers, and 5 civilian employees including animal control. Current staffing stands at 58 sworn officers with one vacancy that will likely be filled by March. The department has 9 traffic control officers instead of 11, which he noted is a difficult position to fill due to the specific work hours required. All civilian positions are filled.

Chief Dollinger detailed the organizational structure which includes four divisions: Patrol, Special Operations, Investigations, and School Resource Officers. He emphasized that the department has a diverse workforce with 30.5% female officers, 20.3% African American officers, along with Hispanic, Native American and officers of other ethnicities. He highlighted that officers speak multiple languages including Russian, Spanish, Italian, Arabic, French, Moroccan, English, and Afrikaans, which helps them serve the community better.

The Chief discussed technology used by the department, including 20 license plate readers, real-time crime center cameras, and drone capabilities. Regarding drones, he explained plans to expand drone usage by training officers on each patrol squad to operate them. The drones would be purchased using asset forfeiture funds, which would also cover training costs.

In response to questions from the Board, Chief Dollinger confirmed that drones would be standardized across the department for consistent training, and explained that they help with search operations, surveillance, and providing intelligence before high-risk entries.

Chief Dollinger described the department's canine unit consisting of 6 specialized teams: 1 bloodhound for tracking, 2 explosive detection canines, and 3 multi-purpose dogs for narcotics detection, article searches, tracking and suspect apprehension.

The presentation highlighted the department's focus on community policing, with over 126 events conducted in 2025, including programs like "Shop with a Cop," "Breakfast with Badges," and "National Night Out." The Chief also noted the value of having an on-staff victim advocate who helps victims obtain protective orders, create safety plans, and access necessary resources.

Chief Dollinger emphasized the department's commitment to training, including participation in the West Point Leadership Program, the League of Municipality Supervisor Training Program, and various job-specific training opportunities.

The Chief explained the department's participation in the Southeastern North Carolina Violent Crime Task Force, which includes multiple municipalities and federal agencies.

Commissioner Hamilton expressed concerns about safety, describing automatic gunfire and nighttime shooting that frightens residents. Chief Dollinger acknowledged the difficulty in addressing the issue when shooters are in county jurisdiction where shooting is legal, making enforcement challenging.

Town Manager McLaughlin also noted that even if shooting was not permitted in the County, the Hope Mills Police Department did not have the authority to take any action in another jurisdiction despite its close proximity.

Overview Of Municipal Fire Operations - Matt Cain, Fire Chief

Deputy Fire Chief Robbie Hurlburt presented on behalf of Chief Cain, who was unable to attend the meeting. He began by sharing the department's mission statement and vision, which emphasizes providing high-quality emergency services to the community.

Deputy Chief outlined the core services of the department, which operates 24/7/365. These include fire suppression, emergency medical services, special operations (hazmat, technical rescues, water rescues, vehicle extrications), and fire prevention/public education.

The department consists of 38 full-time staff (with one position frozen from last year's budget and one current vacancy) and 8 volunteers. The department operates a three-shift system (A, B, C) with 11 personnel per shift, except A shift which currently operates with 10 due to the frozen position.

He also discussed the department's key priorities: life safety as the highest priority, incident stabilization, property conservation, and serving with integrity, respect, teamwork, and professionalism.

He reported that the town currently has one fire station covering 9.2 square miles (approximately 133.3 road miles) with a population of 18,102. He noted that the department is researching a potential second station location on Legion Road at Pinewood Drive.

Deputy Chief provided statistics from 2025, noting that the department responded to 2,123 calls with an average response time of 5 minutes and 10 seconds.

Community engagement metrics showed 26 station tours conducted, interactions with 17,985 children and 13,200 adults, 188 fire inspections, 30 car seat installations, 86 community events, and 21 smoke alarm installations.

In response to questions, he explained that volunteers undergo a 90-day training packet and the same certification process as paid firefighters. Regarding partnerships with other municipalities, he clarified that the department has mutual aid agreements with county fire departments and three full-service contracts with outlying areas. He also confirmed that the department has two outdated drones that need replacement and is working on getting more certified drone pilots.

Mayor Bellflowers noted the potential for cross-department drone use between police and fire, and it was agreed this would be beneficial because drones with infrared capabilities could help identify hot spots during fires and assist in search operations.

ADJOURNMENT

Seeing no additional business to come before the board, the meeting was adjourned at 6:34 pm.

Motion by Commissioner Mitchell, seconded by Mayor Pro Tem Page, and carried unanimously to adjourn the meeting.

ADOPTED this 2nd Day of March 2026.

_____
Jessie Bellflowers, MAYOR

ATTEST:

_____
Ashley Wyatt, MMC Town Clerk

Closed Session Meeting minutes January 20, 2026 (No Attachments)

TAB 6

GENERAL FUND - January 31, 2026

	Budget	Actual YTD	Variance	%	Encumbered	Variance	%
Revenues							
Ad Valorem Taxes	11,882,000	10,535,486	1,346,514	89%	-	1,346,514	89%
Other Taxes & Licenses	130,000	48,844	81,156	38%	-	81,156	38%
Intergovernmental Revenues	5,095,000	1,938,701	3,156,299	38%	-	3,156,299	38%
Grants/Reimbursements	704,200	128,027	576,173	0%	-	576,173	0%
Public Safety Revenues	60,600	45,003	15,597	74%	-	15,597	74%
Permits & Fees	893,500	289,922	603,578	32%	-	603,578	32%
Environmental Fees & Revenues	1,855,000	1,806,094	48,906	97%	-	48,906	97%
Parks & Recreation Fees	313,100	168,568	144,532	54%	-	144,532	54%
Other Revenues	934,400	799,647	134,753	86%	-	134,753	86%
Approp from Fund Balance	522,450	-	522,450	0%	-	522,450	0%
Total Revenues	**22,390,250**	**15,760,292**	**6,629,958**	**70%**	**-**	**6,629,958**	**70%**
Expenditures							
General Government							
Governing Body	190,275	103,742	86,533	55%	-	86,533	55%
Administration	682,700	425,947	256,753	62%	123	256,630	62%
Human Resources	421,325	228,419	192,906	54%	123	192,783	54%
Finance	638,850	432,486	206,364	68%	123	206,242	68%
Tax Listings & Collections	98,000	73,972	24,028	75%	-	24,028	75%
Legal	78,000	39,000	39,000	50%	-	39,000	50%
Planning & Zoning	494,675	278,552	216,123	56%	123	216,000	56%
PW Director	467,750	276,833	190,917	59%	123	190,794	59%
Bldg Operating & Maint	750,325	415,615	334,710	55%	-	334,710	55%
Service Garage	192,550	117,936	74,614	61%	-	74,614	61%
Total General Government	4,014,450	2,392,502	1,621,948	60%	615	1,621,333	60%
Public Safety							
Law Enforcement	8,165,150	5,477,876	2,687,274	67%	69,838	2,617,436	68%
Animal Control	89,150	57,206	31,944	64%	123	31,821	64%
Fire Deparment	3,989,300	2,221,571	1,767,729	56%	82,237	1,685,492	58%
Inspections	671,875	450,139	221,736	67%	123	221,613	67%
Total Public Safety	12,915,475	8,206,792	4,708,683	64%	152,321	4,556,362	65%
Transportation							
Streets	555,550	303,764	251,786	55%	477	251,309	55%
Total Transportation	555,550	303,764	251,786	55%	477	251,309	55%
Environmental Protection							
Sanitation	1,437,175	808,752	628,423	56%	-	628,423	56%
Total Environmental Protection	1,437,175	808,752	628,423	56%	-	628,423	56%
Cultural & Recreational							
Parks & Recreation	719,025	487,433	231,592	68%	6,713	224,879	69%
Programs/Events	469,025	238,008	231,017	51%	6,829	224,188	52%
Athletics/Field Maintenance	1,276,625	753,847	263,015	59%	41,424	221,591	62%
Total Cultural & Recreational	2,464,675	1,479,288	985,387	60%	54,966	930,421	62%
Debt Service	1,002,925	976,512	26,413	97%	-	26,413	97%
Total Expenditures	**22,390,250**	**14,167,611**	**8,222,639**	**63%**	**208,379**	**8,431,018**	**64%**

Total Revenues	**15,760,292**	**15,760,292**
Total Expenditures	**14,167,611**	**14,375,989**
Revenues over/(under) Expenditures	**1,592,682**	**1,384,303**

CASH ACCOUNTS - January 31, 2026

Checking Account:	$ 11,178,962
Cash on Hand:	1,100
Investment Accounts:	3,095,923
Capital Reserve Funds	5,026,955
Restricted Funds	1,479,803
Total Cash:	**$ 20,782,742**

Fund 20 - Powell Bill
1/31/2026

Revenues:	Budget	Actual	Variance	%	Encumbered	Variance	%
Powell Bill Distribution	600,000.00	591,906.02	8,094	99%	-	8,094	99%
Interest Income	17,500.00	25,574.44	(8,074)	146%	-	(8,074)	146%
FAMPO Grant	560,000.00	-	560,000	0%	-	560,000	0%
Approp from Fund Balance	65,000.00	-	65,000	0%	-	65,000	0%
Total Revenues:	1,242,500.00	617,480.46	625,020	50%	-	625,020	50%
Expenditures:							
Salaries & Benefits	149,425.00	77,971.25	71,454	52%	-	71,454	52%
Operating Expenses	102,750.00	39,064.50	63,686	38%	3,712	59,974	42%
Debt Service	-	-	-	0%	-	-	0%
Operating Transfer - Out	-	-	-	0%	-	-	0%
Capital Outlay	990,325.00	116,157.21	874,168	12%	49,955	824,213	17%
Total Expenditures:	1,242,500.00	233,192.96	1,009,307	19%	53,667	955,640	23%
Total Rev Over/(Under) Exp		384,287.50					
Fund Balance as of June 30, 2025		1,013,063.98					
Revenues over/(under) Expenditures as of 1/31/26		384,287.50					
Total amount in Powell Bill Reserves		1,397,351.48					

Fund 91 - Stormwater Fund
1/31/2026

Revenues:	Budget	Actual	Variance	%	Encumbered	Variance	%
Stormwater Fees	1,000,000.00	754,010.03	245,990	75%	-	245,990	0%
Tax Penalties & Interest	-	-	-	0%	-	-	0%
Interest Income	12,000.00	9,167.55	2,832	76%	-	2,832	76%
Other Income	80,000.00	30,500.00	49,500	0%	-	49,500	0%
Approp from Fund Balance	-	-	-	-	-	-	-
Total Revenues:	1,092,000.00	793,677.58	298,322	73%	-	298,322	73%
Expenditures:							
Salaries & Benefits	278,900.00	167,487.24	111,413	60%	-	111,413	60%
Operating Expenses	148,100.00	47,810.44	100,290	32%	10,775	89,515	40%
Debt Service	130,000.00	86,000.71	43,999	66%	-	43,999	66%
Operating Transfer - Out	-	-	-	0%	-	-	0%
Capital Outlay	535,000.00	369,820.54	165,179	69%	245,346	(80,167)	115%
Total Expenditures:	1,092,000.00	671,118.93	420,881	61%	256,121	164,760	85%
Total Rev Over/(Under) Exp		122,558.65					
Fund Balance as of June 30, 2025		994,793.09					
Revenues over/(under) Expenditures as of 1/31/26		122,558.65					
Total amount in Stormwater Reserves		1,117,351.74					

TAB 7

Meeting Date: 3/2/26

AGENDA FORM

TO: **Chancer F. McLaughlin, Town Manager**

FROM: **Elisabeth Brown, CFM, Stormwater Administrator**

SUBJECT: **2026 Household Hazardous Waste and Shred Event 4/18**

BACKGROUND INFORMATION:
Each year the Stormwater Department provides a Household Hazardous Waste event for the residents to properly dispose of hazardous waste. These chemicals are very dangerous to our local waterways, if left on the ground or disposed of improperly. Clean Harbors which is a North Carolina environmental company that has provided excellent service to the Town of Hope Mills and its residents. Service pickup will be from 10am – 2pm. Staff budgets $30,000 per year and requests approval up to this amount.

Marshall's Shredding is the dependable contractor we used in past years. This event will serve the Town to rid of excess paper, legal documents and goes along with our theme of "Spring Clean". A shredding truck will be brought on the day of the event and shredded onsite.

Advertising for this year's events will be on the Town websites, Facebook, Town Digital Boards and direct mail to all Town addresses provided by CC Tax office. We would encourage the Board to engage as many residents as possible!

STAFF RECOMMENDATION, IF APPLICABLE:
Approve Household Hazardous Waste & Shred event for 4/18/26 and authorize Town Manager to execute contracts.

RECOMMENDED ACTION:
Same

FISCAL IMPACT:

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	EAB 2/19/26
Town Clerk	

Household Hazardous Waste not to exceed $30,000 currently budgeted FY 25-26
Marshall's Shredding not to exceed $2000 currently budgeted FY 25-26
Advertising not to exceed $6000 currently budgeted FY 25-26

ATTACHMENTS:
Clean Harbors Quote
Marshall's Shredding Quote

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	EAB 2/19/26
Town Clerk	

Clean Harbors Environmental Services, Inc.
208 Watlington Industrial Drive
Reidsville, NC 27320
www.cleanharbors.com

February 18, 2026

Attn: Ms. Beth Brown
Town of Hope Mills
5770 Rockfish Road
Hope Mills, NC 28348

Quote #5202121, Clean Harbors, Reidsville, NC

Dear Ms. Brown:

Thank you for considering Clean Harbors Environmental Services, Inc. (Clean Harbors) for your household hazardous waste management needs. We are pleased to provide you with the following pricing. Additionally, Clean Harbors has the appropriate permits and licenses for the acceptance and disposal of the waste streams identified within this quotation.

In addition to providing household hazardous waste management services and disposal to our company owned and operated facilities, Clean Harbors offers a broad range of environmental services including:

- Waste Transportation & Disposal
- Laboratory Chemical Packing
- Field Services
- 24-Hour Environmental Emergency Response
- Industrial Services
- InSite Services

I look forward to continuing to service your environmental needs. To place an order, please contact our Customer Service group at 800.444.4244. If you have any questions or need further assistance, you may reach me at the number below.

Sincerely,

James Hooker
Account Manager
Phone: 910.709.3889
hooker.james@cleanharbors.com

QUOTE SUMMARY

Description	Amount
TASK 1: LABOR	$7,929.50
TASK 2: DISPOSAL, TRANSPORTATION AND SUPPLIES	$10,051.31
Subtotal	**$17,980.81**
Estimated Recovery Fee	**$3,919.82**
QUOTE TOTAL	**$21,900.63**

TASK 1: LABOR

TASK 1: TOTAL LABOR, EQUIPMENT, AND MATERIAL	**$7,929.50**
Estimated Recovery Fee	$1,728.63
Estimated total, including Fees	**$9,658.13**

TASK 2: DISPOSAL, TRANSPORTATION AND SUPPLIES

DISPOSAL

Profile/Waste Code	Waste Description	Qty	UOM	Price	Total
CFL1	MERCURY BULBS FOR RECLAMATION	15	pounds	$2.02	*$85.00
CFL4	MISC. MERCURY BULBS FOR RECLAIM	15	pounds	$9.67	*$145.05
EEE	EQUIPMENT FOR RECLAMATION	30	pounds	$0.83	*$37.71
FB1	LIQUID FOR FUEL	1	55 gallon drum	$94.00	$94.00
LBD1	ALKALINE DRY CELL BATTERIES FOR RECLAMATION (MERCURY FREE)	30	pounds	$1.48	*$127.00
LBD2	NI-CAD BATTERIES WET OR DRY FOR RECLAMATION	30	pounds	$1.55	*$141.00
LBLA	LEAD ACID BATTERIES FOR RECLAMATION	30	pounds	$0.83	*$65.00
LCCR	LABPACK FOR INCINERATION	1	55 gallon drum	$431.20	$431.20
LCCRB	LABPACK BASIC & BASIC COMPATIBLES FOR INCINERATION	1	30 gallon drum	$323.40	$323.40
LCCRC	LABPACK ORGANICS FOR INCINERATION	1	30 gallon drum	$323.40	$323.40
LCCRQ	AEROSOLS FOR INCINERATION	1	55 gallon drum	$287.00	$287.00
LCHG2	LABPACK MERCURY DEVICES / MERCURY DEBRIS FOR RETORT	1	5 gallon pail	$650.00	$650.00
LCY1	PROPANE CYLINDERS FOR RECYCLING	4	medium cylinder	$55.00	$220.00
LCY1	PROPANE CYLINDERS FOR RECYCLING	29	lecture bottle	$12.00	$348.00
LPTP	PROCESSABLE PAINT & PAINT RELATED MTRL FOR FUEL/ INCINERATION	4	flex bin	$627.20	$2,508.80
				Total	**$5,786.56**

*The following minimum price(s) will apply:

Profile/Waste Code	UOM	Minimum Price
CFL1	pallet	$85.00
CFL4	pallet	$85.00
EEE	5 gallon pail	$37.71
LBD1	5 gallon pail	$127.00
LBD2	5 gallon pail	$141.00
LBLA	5 gallon pail	$65.00

LABOR, SUPPLIES, AND EQUIPMENT

Amount	Description	Qty/UOM	Days	Unit Price	Extended Total
1	Forklift, 2,000Lb Capacity	1 day	n/a	$750.00	$750.00
2	30 Gal / 120 Litre Open Poly Drum 1H2/Y142/S	1 each	n/a	$108.00	$216.00
1	4ft Fluorescent Tube Box 4G/Y275	1 each	n/a	$26.00	$26.00
8	5 Gal / 20 Litre Poly Drum 1H2/Y1.5/60	1 each	n/a	$24.00	$192.00
2	55 G / 205 L Steel Drum, Reconditioned 1A2/Y1.2/100 (17-H)	1 each	n/a	$102.00	$204.00
4	55 Gal / 205 Litre Open Head Poly, Reconditioned Drum 1H2/Y2	1 each	n/a	$100.00	$400.00
4	Flexbin, 1 Cubic Yard Flexbin 11G/Y/2022/1122	1 each	n/a	$93.00	$372.00
1	Lab pak box, 30GAL, un 4g/y113/s HD poly liner included	1 each	n/a	$35.00	$35.00
1	Lab pak box, 55gal UN 4G/Y147.3/S HD poly liner included	1 each	n/a	$37.00	$37.00
5	Vermiculite 4 cuft	1 bag	n/a	$70.55	$352.75
				Total	**$2,584.75**

TRANSPORTATION

Dispatch Location	Qty	Price UOM	Total
Carolina CleanPack (SC)	60	$28.00 container	*$1,680.00

*Minimum charge $290.00 per trip.

TASK 2: TOTAL ESTIMATE	**$10,051.31**
Estimated Recovery Fee	$2,191.19
Estimated total, including Fees	**$12,242.50**

WASTE CLASSIFICATIONS SPECIFICATIONS

Waste Code	Description
CFL1	**Mercury Bulbs For Reclamation** Less than 5 percent broken bulbs Intact 4 foot or 8 foot bulbs Packaged in original bulb boxes or specialty containers Shrink wrapped to pallets No free mercury PRIMARY DISPOSAL METHOD: RECLAMATION
CFL4	**Misc. Mercury Bulbs For Reclaim** Misc. shaped bulbs containing mercury for reclaim Limited to Shattershields, HID, Hg vapor, High pressure Sodium, Metal halides Packaged in original bulb boxes or specialty containers Shrink wrapped to pallets No free mercury PRIMARY DISPOSAL METHOD: RECLAMATION
EEE	**Equipment for Reclamation** Computer keyboards and terminals Misc equipment (compressors, machinery, refrigeration units) No batteries Refrigeration units limited to Freons only, no Ammonia Other miscellaneous equipment PRIMARY DISPOSAL METHOD: RECLAMATION
FB1	**Liquid For Fuel** Example: paint thinner, solvents Less than 4 inches of dispersible sludge Less than 5 percent halogens/sulfur Source of PCB < 50 ppm Greater than 10,000 BTU's No pesticides No debris Low viscosity (e.g. thinners) Must not set-up with water or with organic solvents PRIMARY DISPOSAL METHOD: FUEL BLENDING/INCINERATION

QUOTE CONDITIONS

Please note that this price is based on assumptions made about the actual container sizes of items for disposal. Final billing will be based upon the actual materials packaged for disposal based on the unit rates quoted.

Please note that this price is based on assumptions made about chemical constituents of trade name materials. Final billing will be based on the actual materials packaged for disposal. Material safety data sheets or similar information may be required for chemicals listed on the inventory.

Prior to packaging and removing the cylinders, our field chemists will inspect them for integrity and transportability. This evaluation will include a leak test to ensure the cylinders are safe to handle and transport. The cylinders must have their original manufacturers label or a surcharge may be applied to your invoice. Cylinders with greater than 5% solids may be subject to surcharge or rejection.

Drum quantity material in containers larger than 5 gallons or 50 pounds will need to be profiled for shipment. Actual disposal pricing will be pending full profile review and approval. The drums are subject to additional charges if they do not conform to their specifications.

GENERAL CONDITIONS

- Except where superseded by an existing services agreement the following terms and conditions apply to this quoted business.
- Prices firm for 30 days.
- Terms: Net 30 Days
- Interest will be charged at 1.5% per month or the maximum allowed by law for all past due amounts.
- Local, state and federal fees/taxes applying to the generating location/receiving facilities are not included in disposal pricing and will be added to each invoice as applicable.
- Materials subject to additional charges if they do not conform to the listed specifications.
- A Profile Approval Fee of $125 and Profile Recertification fee of $35 for recertification will be charged upon profile approval or recertification.
- Clean Harbors supports many invoice delivery options (E-mail, Electronic Invoicing, EDI, Etc.). Pricing is based on Clean Harbors' standard invoice delivery method of E-mail. If another delivery method is required there could be an additional service fee per invoice. Any alternate delivery methods must be reviewed and approved by Clean Harbors prior to acceptance and implementation.
- Compressed gas cylinders requiring special handling due to inoperable valves will be assessed an additional charge of $400.00 per cylinder. Cylinders larger than medium size will be quoted case by case. This charge may be sent as supplemental invoice.
- Compressed gas cylinders requiring special handling due to stuck valve cap will be assessed an additional charge of $25.00 per cylinder. This charge may be sent as supplemental invoice.

GENERAL CONDITIONS

- A variable Recovery Fee (that fluctuates with the DOE national average diesel price), currently at 21.8%, will be applied to the total invoice. For more information regarding our recovery fee calculation please go to: www.cleanharbors.com/contact-us/customer-resources.
- A variable Global Tariff fee, currently at 3.8%, has been added to the recovery fee. For more information on the Tariff Fee please visit our website www.cleanharbors.com/recoveryfee
- Pickups that require same day or next day service may be subject to additional charges.
- Pickups cancelled within 72 hours of scheduling will be subject to cancellation charges.
- Transportation charges to the final disposal facility will be charged in addition to local transportation to our truck to truck hub/local facility and will vary with logistics and routing.
- Clean Harbors will provide a manifest and necessary labels for transportation with a charge of $1.80 per label.
- Clean Harbors reserves the right to charge $50 a day for all transportation equipment not owned or subcontracted by Clean Harbors that remain at a Clean Harbors TSDF in excess of 7 days of being emptied and the customer receiving notification that the equipment is available for pick up.
- Time over eight (8) hours in the normal workday and all day Saturday is considered overtime and will be billed at 1.5 times the applicable straight time rate for all billable personnel unless otherwise quoted. Sunday and Holidays are considered premium time and will be billed at 2.0 times the applicable straight time rate for all billable personnel unless otherwise quoted.
- Standard disposal conversions (excluding minimums) apply to containers other than 5 gallon drums unless otherwise quoted: 6-20g 60%, 21-30g 75%, 31-55g 100%, 56-85g 145%, FBIN 350%, TOT2(<300gal TOTE) 500%, TOTE 630%.
- In the event that legal or other action is required to collect unpaid invoice balances, Customer agrees to pay all costs of collection, including reasonable attorneys' fees, and agrees to the jurisdiction of the Commonwealth of Massachusetts.
- E-Manifests: EPA Requires electronic filing and reporting of manifest. To cover the cost of the E-Manifest and administrative cost of entering manifest into the system and managing the data, Clean Harbors will charge $27 per manifest on every invoice.
- Unless specifically noted, these rates are not valid where Prevailing Wages and / or certified payroll apply. Any Prevailing Wage rates will be quoted on a case-by-case basis.

ACKNOWLEDGEMENT

Your signature below indicates your acceptance of the pricing and terms detailed in the quote above.

Thank you for the opportunity to be of service.

Signature PO# Date

Print Name

Quote # 5202121

MARSHALL
SHREDDING CO.

MARSHALL SHREDDING CO. PURGE AGREEMENT

Date: 02/04/2026 Referral Source: Existing Customer

SERVICE LOCATION:

Company: Town of Hope Mills

Address: 5770 Rockfish Rd Bldg / Floor / Suite: n/a

City: Hope Mills State: NC Zip: 28348 Contact Phone: (910) 426-4102

Contact Name: Drew Holland Contact Email: dholland@townofhopemills.com

Job Specifics

Hours of Operation: 10am-2pm Open During Lunch: n/a

Shred Date: 4/18/2026 Estimated Job Size: Shred Truck Type of Material: Paper

Special Instructions, including any Restrictions (trees, stairs, gate codes, security, driveways, material location):

DRIVER NOTE: Call (1) HOUR prior to arrival. Park behind Town Hall. Event starts at 10am.

PLEASE ARRIVE NO LATER THAN 9:45am

N/A

Disposing of boxes is not part of the shredding service cost. Boxes can be removed for $2.50 each, minimum $150 charge and must be arranged prior to date of shredding service.

FORM OF PAYMENT:

Credit Card: ✓ E-Check (ACH): _____ PO Number: _____

SERVICE CHARGE:

1st Bin: $2,000 for (4) hours Each Additional Bin: $500 each additional hour

*** Due to the increasing cost of fuel (average of 140% - 230% higher in the past 12 months), we will be instituting a $ 10 "Fuel Surcharge".

SERVICE PROVIDED:

1. Our Company personnel will remove all material from your Company's container designated for destruction.
2. All material will remain secure throughout the destruction process.
3. All material will be destroyed on the Customers premises.
4. Material will be destroyed to a minimum of 5/8"x1" or less cross cut size once shredded.
5. The Company shall provide the Customer a "Certificate of Destruction" which will be on the Customers invoice.
6. All material will be processed for recycling at Marshall Shredding Co. warehouse plant after the material has been completely destroyed.
7. Marshall Shredding Co. is a NAID "AAA" certified company for On-Site Destruction. All destruction will be done in accordance with the guidelines as set forth for "AAA" certification, which can be viewed through the NAID website at www.naidonline.org.

Drew Holland

Nicole Kyoko Nash

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CONFIDENTIAL DOCUMENT DESTRUCTION PURGE AGREEMENT

Initials: DH

1. SERVICES.

Services to be Furnished. The Company will provide the services for the secure destruction of records ("Services") described above in the "Service Provided" section.

2. RESPONSIBILITIES.

2.1 Right to Rely on Instructions: The Company may act in reliance upon any instruction, instrument, or signature reasonably believed by the Company to be genuine and may assume that any of the Customer's employees or any employee of the Customer's affiliates or subsidiaries giving any written notice, request, or instruction has the authority to do so.

2.2 Compliance with Contracts, Laws and Regulations: The Customer shall be responsible for, and warrant compliance with, all contractual restrictions and all applicable laws, rules and regulations, including but not limited to environmental laws and contractual restrictions and laws governing the confidentiality, retention and disposition of information contained in any materials delivered to the Company. The Company shall comply with applicable laws, statutes, regulations and ordinances.

2.3 Cooperation and Assistance: The Customer shall cooperate with the Company with regard to the performance of the Services, subject to normal security requirements and in a manner that is not unnecessarily disruptive to the Customer's business operations, by providing to the Company such information, data, access to premises, management decisions and approvals as may be reasonable to permit the Company to perform the services hereunder.

2.4 Performance of Services: All Services performed by the Company will be in a professional manner in accordance with NAID (National Association of Information Destruction) standards and practices.

2.5 Negotiable Items: The Customer agrees to make the Company aware in writing and in advance of any instance in which negotiable instruments, including but not limited to checks, bearer bonds, travels checks, or coupons will be sent to a single facility in a single service where the total combined amount of said instruments will be in excess of $100,000.

3. FEES and PAYMENTS.

All charges for service under this Agreement will be detailed on the first page of the agreement. Any service requested by the Customer that is not listed herein, the charges will be agreed to in writing by the Customer and Marshall Shredding Co. prior to service. A $35.00 returned check fee will be assessed on insufficient or returned checks. Invoices are due upon receipt. Invoices that are not paid within 30-days of the service date will have a $35.00 late fee assessed to the amount due for that invoice. Late fees will not be waived and are considered part of the customers service fee. A 4% processing fee will be assessed on all credit card payments in addition to the invoice total. The fee will be reflected on the payment receipt.

4. CONFIDENTIALITY.

Any information relating to the Customer's property, business and affairs. Unless such Confidential Information was previously known to the Company free of any obligation to keep it confidential, is subsequently made public by the Customer or by a third party having a legal right to make such disclosure, or was known to the Company prior to receipt of same from the Customer, it shall be held in confidence by the Company and shall be used only for the purposes provided in this Agreement. The Company shall use the same degree of care to safeguard your Confidential Information as it uses to safeguard its own. However, The Company may comply with any subpoena or similar order related to materials delivered to the Company; provided that it shall, unless prohibited by law, notify the Customer promptly of any such subpoena or notice. The Customer shall pay the Company's reasonable costs for such compliance.

5. CLAIMS and DISPUTE RESOLUTION.

1.1 Time for Presenting Claims: The Customer must present any claim with respect to any Service in writing to the Company within a reasonable time and in no case later than three (3) months after the occurrence of the event on which the claim is based.

1.2 Arbitration: Any claim, controversy, or dispute arising out of or relating to this Agreement, or any interpretation or breach of this Agreement or performance under this Agreement, including without limitation any dispute concerning the scope of this Article 5, that cannot be resolved within fifteen (15) days by informal discussions between the parties, shall be resolved by submission to final, binding and non-appealable arbitration, without any right by either party to trial de novo in any court. Such arbitration and all pre-hearing, hearing, and post-hearing arbitration procedures, including for discovery, disclosure of arbitrator's interests, and challenge of designation of any arbitrator, shall be conducted under the Commercial Arbitration Rules of the American Arbitration Association. A single arbitrator shall be selected by the American Arbitration Association.

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Initials DH

6. LIABILITY and WARRANTY.

1.1 Limitation of Liability: The Company shall not be responsible or liable in any manner whatsoever for the release or loss of any materials deposited in bins or otherwise delivered to it for secure destruction unless the release or loss is due to the Company's negligence or willful misconduct. The Company's maximum liability for any and all claims arising with respect to the Services provided under this Agreement shall not exceed the aggregate amounts paid by the Customer with respect to the Services provided at the particular the Customer location during the six (6) months preceding the event which gives rise to a claim. In no event shall the Company be liable for any consequential, incidental, special or punitive damages, regardless of whether the action is brought in tort, contract or any other theory.

1.2 Ownership Warranty: The Customer warrants that it is the owner, legal custodian or otherwise has the right to deliver for confidential destruction of materials the Customer provides the Company hereunder. The Customer shall reimburse the Company for any expenses reasonably incurred by the Company (including reasonable legal fees) by reason of the Company complying with its obligations under this Agreement to destroy such materials in the event of a dispute concerning the destruction of the materials provided by the Customer to the Company.

7. MISCELLANEOUS.

1.1 Notices: All notices hereunder shall be in writing and addressed to either party at its address set forth above (or to such other address as either party may specify by notice given in accordance with this Section). Notices to the Company shall be sent to the attention of its General Manager. The Customer authorizes use of their email address for use of notices.

1.2 Binding Nature and Assignment: This Agreement shall be binding on the parties and their respective successors and assigns. Neither party may assign this Agreement, except to an affiliate, without the prior written consent of the other party, which consent shall not be unreasonably withheld.

1.3 Force Majeure: Each party shall be excused from any delay or failure in performance under this Agreement for any period if and to the extent that such delay or failure is caused by acts of God, governmental actions, labor unrest, riots, unusual traffic delays or other causes beyond its control.

1.4 Relationship of Parties: The Company is acting as an independent contractor hereunder and has the sole right and obligation to supervise, manage, contract, direct, procure, perform, or cause to be performed all work to be performed by Company under this Agreement.

1.5 Entire Agreement: This Agreement constitutes the entire agreement between the Company and the Customer with respect to the subject matter of this Agreement. No change, waiver, or discharge of this Agreement shall be valid unless in writing and executed by the party against whom such change, waiver, or discharge is sought to be enforced. Except as provided in Section 3, this Agreement may be amended only by an amendment in writing signed by the Customer and the Company.

1.6 Invalidity: If any provision of this Agreement is declared invalid by any tribunal of competent jurisdiction, then such provision shall automatically be adjusted to the minimum extent necessary to the requirements for validity as declared at such time and as so adjusted shall be deemed a provision of this Agreement as though originally included herein. In the event that the provision invalidated is of such a nature that it cannot be so adjusted, the provision shall be deemed deleted from this Agreement as though such provision had never been included herein. In either case, the remaining provisions of this Agreement shall remain in effect.

IN WITNESS WHEREOF, each of the parties have caused this Agreement to be executed by its duly authorized representative as of the effective date first set forth above.

By signing below, I acknowledge that I am the Customers authorized officer or agent and that I have the authority to bind the Customer to this Agreement. The Customer agrees to be bound by the terms and conditions that appear on the second page hereof and comply with Marshall Shredding's Confidential Document Destruction Service Agreement and Exhibit "A", both of which are integral parts of this Agreement and may be attached hereto.

Drew Holland	Nicole Kyoko Nash
Customer Printed Name	Account Executive Printed Name
Drew Holland	Nicole Kyoko Nash
Customer Signature	Account Executive Signature

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MARSHALL
SHREDDING CO.
MEDSHARPS

CREDIT CARD AUTHORIZATION FORM

Date: 02/04/2026

MS# X **Medsharps#**_____ **MedEast#**_____ **MedWest#**_____

Company Name: Town of Hope Mills

Name (as it appears on credit card): Town of Hope Mills Finance Dept

Billing Address (for credit card): 5770 Rockfish Road **Suite -**_____

City: Hope MIls **State:** NC **Zip Code:** 28348 **PHONE:** 910 426-4102

Card Type: Visa X **MC** ____ **Discover** ____ **Amex** ____ **Credit Card For:** One Time

Card Number: _____

Card Verification Code: _____

For Visa, Master Card, Discover (3-digit # printed on the **back** of card)
For American Express (4-digit # printed on the **front** of card)

Credit Card Expiration Date:

Invoice: # N/A
(or type N/A if not applicable)

** All purchases made with a credit card will incur a small 4% adjustment in price will be applied and shown on your invoices.** DH

Card Holder Signature Drew Holland

✱ **Office will email receipt to:** dholland @townofhopemills.com

Nicole Kyoko Nash

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MARSHALL
SHREDDING CO.

Marshall Shredding Document Preparation

Thank you for selecting Marshall Shredding for your Document Shredding Service. This document helps ensure that we provide an efficient service by informing you what to expect and how to prepare.

1. Our drivers will show up with a Shred Truck On-Site to perform the service. In most cases, they will have 1-2 technicians to perform the service.
2. To perform the service, they will need access to the area where the documents are held without having to remove obstacles to obtain the documents.
3. Items that are prohibited
    a. Batteries
    b. Large Binder Clips
    c. Anything of a metal Components
        i. Small Staples & Paper clips are ok.
    d. Plastic Components/Sheets
    e. Full Colored Paper or Dividers
    f. Binders
4. Our drivers will set aside those items so that our customers can perform the removal if needed.
5. If our drivers have to remove all of these items and they are of a mass quantity, Additional charges may be incurred for the additional labor incurred at an hourly charge of $50 Per Hr.

Thank you again for selecting the leader in secure document shredding services.

Best Regards,

Marshall Shredding

Doc ID: 6159cdcbefdee73fa00cbd5b0e3fec4c5969c623

Dropbox Sign

Audit trail

Title	Town of Hope Mills - Marshall Purge Agreement
File name	-Marshall_Purge_Agreement_.docx and 2 others
Document ID	6159cdcbefdee73fa00cbd5b0e3fec4c5969c623
Audit trail date format	MM / DD / YYYY
Status	• Signed

Document History

SENT	**02 / 04 / 2026** 10:47:15 UTC-6	Sent for signature to Nicole Kyoko Nash (nnash@marshallshredding.com) and Town of Hope Mills - Drew Holland (dholland@townofhopemills.com) from nnash@marshallshredding.com IP: 24.227.188.202
VIEWED	**02 / 04 / 2026** 10:47:23 UTC-6	Viewed by Nicole Kyoko Nash (nnash@marshallshredding.com) IP: 24.227.188.202
SIGNED	**02 / 04 / 2026** 10:52:50 UTC-6	Signed by Nicole Kyoko Nash (nnash@marshallshredding.com) IP: 24.227.188.202
VIEWED	**02 / 05 / 2026** 10:01:49 UTC-6	Viewed by Town of Hope Mills - Drew Holland (dholland@townofhopemills.com) IP: 74.218.240.162

Dropbox Sign

Audit trail

Title	Town of Hope Mills - Marshall Purge Agreement
File name	-Marshall_Purge_Agreement_.docx and 2 others
Document ID	6159cdcbefdee73fa00cbd5b0e3fec4c5969c623
Audit trail date format	MM / DD / YYYY
Status	• Signed

Document History

SIGNED	**02 / 05 / 2026** 10:05:48 UTC-6	Signed by Town of Hope Mills - Drew Holland (dholland@townofhopemills.com) IP: 74.218.240.162
COMPLETED	**02 / 05 / 2026** 10:05:48 UTC-6	The document has been completed.

TAB 8

Meeting Date:3/02/2026

AGENDA FORM

TO: **Mayor and Board of Commissioners**

FROM: **Ashley Wyatt, Town Clerk**

SUBJECT: **Hope Mills Board of Commissioners Rules and Procedures recommended updates**

BACKGROUND INFORMATION: Administration has received feedback from committees and commissioners regarding certain processes and procedures. The recommended changes should help to streamline those areas once memorialized in the Board of Commissioners Rules and Procedures.

STAFF RECOMMENDATION, IF APPLICABLE:
N/A

RECOMMENDED ACTION/MOTION: Discussion to approve recommended updates at the March 16, 2026 Board of Commissioners Regular Meeting

FISCAL IMPACT:

_____ Currently Budgeted _____ Requires budget amendment ____X____ No fiscal impact.

ATTACHMENTS:
Addendum with proposed changes

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	
Town Attorney	
Department Head (s)	
Town Clerk	

Part VI. Agenda

Rule 13. Agenda

(a) Draft Agenda.

(1) Preparation. The town clerk shall prepare a draft agenda in advance of each meeting of the town Board of Commissioners.

(2) Requesting placement of items on draft agenda. For a regular meeting, a request to have an item of business placed on the draft agenda by a commissioner must be received by the town clerk at least two working days before the date of agenda packet publication. The town clerk must place an item on the draft agenda in response to a Board of Commissioners member's timely request.

(3) Supplemental information/materials. If the Board of Commissioners is expected to consider a proposed ordinance or ordinance amendment, a copy of the proposed ordinance or amendment shall be attached to the draft agenda. An agenda package shall be prepared that includes, for each item of business listed on the draft agenda, as much background information on the topic as is available and feasible to provide.

(4) Delivery to Board of Commissioners. Each Commissioner shall receive an electronic copy of the draft agenda and the agenda package to promote efforts to go paperless. A hard copy may be requested by Board members if necessary. Except in the case of an emergency meeting, the agenda and agenda package shall be furnished to each member at least twenty-four hours before the meeting.

(5) Agenda Timeline. Agenda Distribution Timeline. The regular meeting agenda should be furnished (with tab information) to the town board on the Wednesday before the Monday regular board meeting. This action is designed to provide board members with at least two (2) days for review, research, and ask questions to town staff. The Town Clerk will send out a draft agenda before or on Monday to the town board for review and to request any additions or deletions to the draft agenda. Once the agenda is finalized and sent to the town board on Wednesday, only time-sensitive items can be added at the Monday regular meeting with the approval of a majority vote by the board.

Rule 16. Order of Business. Remove Manager's report document from being included in the agenda.

Part XI. Appointments and Appointed Bodies

Rule 39. Committees and Boards

Add under section C.

- Each board receives its charge from the North Carolina General Statutes and/or from the Town of Hope Mills Board of Commissioners
- Each board shall adopt bylaws/guidelines, which should be presented to the Board of

Commissioners for final adoption. They should include but not limited to the following:

  - Purpose
  - Potential events/initiatives

- The Board of Commissioners may, from time to time, ask a board to consider specific items or tasks, not inconsistent with their charge.
- The Board will appoint a Town Commissioner as liaison to a committee or commission. The role of the liaison shall be to serve as a direct communication link between the elected officials and appointed citizens.
- Each committee chair or designee shall provide a bi monthly report at the second meeting of that month (February, April, June August, October, December).
- The board will comply with open meeting laws, including notice ofmeetings.
- In order to conduct official business at a regular or special meeting, a quorum of the committee must be present. In the absence of a rule, by-law, or statute providing otherwise, a quorum is more than half of the members of the board, not counting vacant seats.
- Election of Officers must take place at the first regular meeting in January

Open Meetings Law-N.C.G.S. 143-318.12.

All committees are public bodies and their meetings shall comply with North Carolina Open Meeting Laws, which requires: 1) proper notice; 2) opportunity for the public to attend; and 3) keeping official meeting minutes.

Noticing Meetings

Any deviation from a regularly scheduled or special meeting must be reported to the Town Clerk at least 48 hours prior to the special meeting date to be properly noticed.

Open and Accessible

Open meetings law requires that all official meetings of public bodies are noticed and open to the public.

Meeting Minutes

Meeting minutes are required for every official meeting. A designee, often the elected board secretary shall: 1) document the legal requirements for a valid meeting (quorum present); and 2) record actions taken. Meeting minutes may, but are not required to contain a summary of full discussion.

Minutes should be approved by the committees and provided to the Town Clerk in a timely fashion.

Resignations

1) Any member of a committee who desires to resign shall do so in writing to the Town Clerk.

2) All appointees by the Board of Commissioners serve at the pleasure of Board, and may be removed from a committee or commission at their discretion.

Roles and Responsibilities

Role of the Chair:

The chairperson, or in her/his absence, the vice chairperson, performs the following duties:

- Presides at all meetings of the committee and ensures that the work of the committee is accomplished. To this end the chairperson must exert sufficient control of the meeting to eliminate irrelevant, repetitious or otherwise unproductive discussion. At the same time the chairperson must ensure that all viewpoints are heard and are considered in a fair and impartial manner. The chair also:
- Approves the agenda discussion items prior to distribution.
- Prepares the quarterly reports
- Performs other duties necessary or customary to the office.

Role of the Board Secretary:

- Write and maintain action minutes from board meetings
- Keep attendance records
- Assist staff with meeting coordination

TAB 9

Meeting Date:3/02/2026

AGENDA FORM

TO: **Chancer McLaughlin, Town Manager**

FROM: **Drew Holland, Finance Director**

SUBJECT: **Budget Amendment to allocate funds for final Strategic Plan invoice**

BACKGROUND INFORMATION: The town's Strategic Plan has been completed and accepted. We are in the strategic planning stage now, moving forward with our strategic goals. The board approved to move forward with the strategic plan in December 2024, with an estimate of around $85,000 for the total cost. The process began in February 2025 and we used a portion of already budgeted Contract Services to start the plan. A budget amendment was approved in August of 2025 to cover the remaining costs for FY 2025. The final invoices have been received for the strategic plan. The total cost from all previous paid invoices is $73,060.22. These final two invoices are for $22,275 for a total cost of $95,335.22. These were not included in the current budget and need to be paid. I have attached the copies of the new invoices, the previous invoices, contract with Sands Anderson PC and the budget amendment for $22,275.

STAFF RECOMMENDATION, IF APPLICABLE:
Approval

RECOMMENDED ACTION/MOTION: Approve budget amendment #21 for $22,275.

FISCAL IMPACT:

_____ Currently Budgeted ____X____ Requires budget amendment _____ No fiscal impact.

ATTACHMENTS:

Invoice #'s 770522, 753808
Prior Paid Invoices
Sands Anderson PC Contract
BA #21

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	DH 2/18/26
Town Attorney	
Department Head (s)	
Town Clerk	

TOWN OF HOPE MILLS
STRATEGIC PLANNING
ENGAGEMENT AGREEMENT

THIS ENGAGEMENT AGREEMENT, dated as of December 17, 2024 (this "Agreement"), by and between Sands Anderson PC (the "Firm"), and The Town of Hope Mills, North Carolina (the "Town"), provides as follows:

1. Strategic Planning Services. The Firm agrees consult and work with representatives of the Town to provide Strategic Planning Services (together, the "Planning Services") to the Town of Hope Mills, more fully described in the attached Exhibit A. Performance of the Planning Services shall be contingent upon the Firm's receipt of this fully-executed copy of this Agreement. Notwithstanding the foregoing, in the event that work related to the Planning Services has been rendered by the Firm prior to the execution and delivery of this Agreement, the Town shall pay for such work and services rendered in accordance with the terms of this Agreement.

2. Fees. The fees ("Fees") that the Firm shall charge the Town for the Planning Services shall be calculated by multiplying (i) the total number of hours and any fraction thereof, rounded to the nearest one-tenth (1/10th) of an hour, that each of the Firm's attorneys and staff spend in relation to providing the Planning Services, by (ii) the respective billing rates, which are subject to change from time to time, and shall initially be as follows:

Initial Billing Rates

Attorneys:	$375.00
Paralegals:	$200.00

3. Expenses. The Town shall fully reimburse the Firm for all out-of-pocket costs and expenses, including mileage for in-person trips to the Town (collectively, the "Expenses") incurred by the Firm in connection with the Planning Services. The Firm may, as it deems appropriate, forward one or more vendor invoices related to the Planning Services directly to the Town for payment, and the Town hereby agrees to fully pay all such invoices in accordance with their respective terms.

4. Payment Terms. The Firm may send to the Town monthly statements ("Invoices") of all outstanding Fees and Expenses due and owing as of the last day of the previous calendar month, and the Town shall pay all such Fees and Expenses no later than thirty (30) days following the date of each such Invoice. At the Town's request, the Firm will bill travel time for in-person trips to the Town separately from other Planning Services. The Town shall reimburse the Firm for any and all attorneys' fees and related costs and expenses incurred in collecting any outstanding Fees and/or Expenses hereunder.

5. Termination. Either party may terminate this Agreement at any time, with or without cause, by providing written notice of such termination to the other, provided, however, that such a termination shall not release the Town from its payment obligations hereunder, with respect to any

Fees and/or Expenses accrued or incurred under this Agreement, including those necessary to formally withdraw from the engagement.

6. No Guarantee of Result. The Firm makes no representation or assurance regarding the result or outcome of the Planning Services, and the Town agrees that there is no guarantee of such result or outcome.

7. No Third-Party Beneficiary. The Firm and the Town agree that neither the Planning Services nor this Agreement create a third-party beneficiary relationship with any party, whether or not specifically mentioned in any document prepared for the Town, and the parties expressly disclaim any such third-party beneficiary relationship.

8. File Retention. During the Planning Services, the Firm will provide to the Town, where applicable, copies of certain documents generated or received by the Firm. At the conclusion of the Planning Services, the Firm will maintain an electronic copy of the Town's file for a period of seven years. The Town agrees that after seven years, the Firm may destroy the Town's file without further notice.

9. Miscellaneous. This Agreement may be executed in multiple counterparts, all of which taken together shall constitute one original. A facsimile or .pdf scanned electronic copy of any signature to this Agreement shall have the same force and effect as the original. The section headings herein are for convenience of reference only, and shall not affect the interpretation of this Agreement. This Agreement shall not be construed against the drafting party. The invalidity of any portion of this Agreement shall not invalidate the remainder of this Agreement. All understandings and agreements of the parties with respect to the Planning Services are merged into this Agreement. This Agreement may not be assigned by either party. As used in this Agreement, the singular of any word shall include the plural, and vice versa. This agreement shall be governed by and construed in accordance with the laws of the North Carolina without reference to that jurisdiction's choice-of-law jurisprudence.

WITNESS the following signatures as of the date first above written.

Sands Anderson PC

Paul C. Jacobson, Esq.

Sands Anderson PC

Ashley L. Anderson, Esq.

Accepted and approved by the Town of Hope Mills, North Carolina

By: _____
Printed Name: Chancer F. McLaughlin
Title: Town Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act

By: _____
Drew Holland
Finance Director, Town of Hope Mills

Exhibit A
Scope of Services

Scope of Services to include, but not limited to:

- Preliminary Meetings and Planning
- Kickoff Meeting and Community Tour
- Attend Meetings as directed by the Town (including Economic Development Committee Meetings and Town Board Meetings)
- Research and Assessments (including review of all previous studies, economic analyses, benchmarking data)
- Product Development (including drafting reports, creating priority lists and implementation plans)
- Stakeholder Engagement (including conducting focus group meetings, interviews, and business surveys)
- Board Workshops (including best practices for government leaders and economic development tool box)
- Strategic Planning Workshop
- Final Report and Presentation

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

January 27, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	703697
Client No	026292
Matter No	113365
Billing Attorney	ALA

REMITTANCE PAGE

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BALANCE DUE THIS INVOICE	**$ 14,662.50**

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Accounting Department
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Main (804) 648 1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218 1998
Tax ID 54 1175852

March 10, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	716844
Client No	026292
Matter No	113365
Billing Attorney	ALA

INVOICE SUMMARY

For professional services rendered through February 28, 2025

RE: Strategic Planning

Professional Services	$ 17,850.00
Total Expenses	$ 213.88
TOTAL DUE FOR THIS INVOICE	**$ 18,063.88**

PAID
Date Paid 3/21/25
Amount 18,063.88
Payment Type CK
Expense Acct 10-410-1270

approved for payment
signature dat

signature dat
10-410-1270
account # PO #

Client No. 026292
Matter No. 113365

March 10, 2025
Invoice No 716844

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L Anderson	47 40	375 00	17,775 00
Paul C Jacobson	20	375 00	75 00
TOTALS	**47.60**		**$ 17,850.00**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
1/06/25	Prep for community Kickoff on 1/7	1 00	375 00
1/07/25	Draft community engagement schedule and plan, action steps for Council, draft community mission and vision questionnaire	3 50	1,312 50
1/08/25	Revised kickoff for 1/14; review of economic development committee materials; mark up action items	2 30	862 50
1/13/25	Prep for priorities dinner, draft timeline handout and description of planning process and logistics	1 30	487 50
1/14/25	Virtually attend priorities dinner	4 00	1,500 00
1/15/25	Analyze issues related to priorities dinner discussion	2 10	787 50
1/21/25	Draft calendar for community engagement sessions	60	225 00
1/22/25	Review Gateway Plan and related ; prep sample engagement box materials for Town review	1 90	712 50
1/23/25	Draft plan outline and make checklist for community kickoff and required baseline information	3 10	1,162 50
1/24/25	Review Gateway Plan documents, previous vision/mission work - prepare chart for comparison with Initial 2025 vision reponses	2 70	1,012 50
1/27/25	Analyzed issue related to bond counsel work in relation to strategic planning	20	75 00
1/27/25	Call w/ Drew Holland to discuss priorities and delegate's dinner presentation; Review Town CIP plan and prep questionnaire for Council visioning session	2 90	1,087 50
2/03/25	Community Kickoff Day - community asset tour with Drew and Beth, lead Board visioning session	6 00	2,250 00
2/11/25	Prepare for Staff visioning session, draft materials for one on one sessions; review and condense information gathered at Board visioning session to prep for initial draft of plan	3 50	1,312 50
2/13/25	Research strategic opportunities for the Town and potential redevelopment of Trade Street	2 00	750 00
2/17/25	Attend Delegates Dinner in Hope Mills to discuss Town priorities and funding strategies with State and County Strategic Partners	2 70	1,012 50
2/26/25	Review board visioning results and prepare for department head visioning session, review potential redevelopment funding opportunities for underutilized town properties	2 10	787 50

Client No 026292
Matter No 113365

March 10, 2025
Invoice No 716844

Date	Description of Service	Hours	Amount
2/27/25	Lead department head visioning, tour historic section of downtown; discuss redevelopment opportunities	5 70	2,137.50
	TOTAL PROFESSIONAL SERVICES		**$ 17,850.00**

EXPENSES

Date	Description	Qty	Amount
1/04/25	MISCELLANEOUS EXPENSE Flipchart easel and related presentation supplies		213.88
	TOTAL EXPENSES		**$ 213.88**
	TOTAL DUE FOR THIS INVOICE		**$ 18,063.88**

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March 10, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	716844
Client No	026292
Matter No	113365
Billing Attorney	ALA

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March 10, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	716845
Client No	026292
Matter No	113675
Billing Attorney	ALA

INVOICE SUMMARY

For professional services rendered through February 28, 2025

RE: Strategic Planning II

Professional Services	$ 3,600.00
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 3,600.00**

PAID
Date Paid 3/21/25
Amount 3600.00
Payment Type CK
Expense Acct 10-410-1270

approved for paymen
signature dat

signature dat
10-410-1273
account # / PO #

Client No. 026292
Matter No 113675

March 10, 2025
Invoice No. 716845

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	9.60	375.00	3,600.00
TOTALS	**9.60**		**$ 3,600.00**

PROFESSIONAL SERVICES

Date	Init	Description of Service	Hours	Amount
2/03/25	ALA	Travel to and from Hope Mills for Community Kickoff / Board Visioning	3.00	1,125.00
2/17/25	ALA	Travel to and from Hope Mills to attend Delegate's Dinner	3.30	1,237.50
2/27/25	ALA	Travel to and from Hope Mills for Department Head Visioning Session	3.30	1,237.50
		TOTAL PROFESSIONAL SERVICES		**$ 3,600.00**
		TOTAL DUE FOR THIS INVOICE		**$ 3,600.00**

Accounting Department
Payments@sandsanderson.com
Main (804) 648 1636

Sands Anderson

P.O. Box 1998
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Tax ID 54 1175852

March 10, 2025

Mr Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	716845
Client No.	026292
Matter No.	113675
Billing Attorney	ALA

REMITTANCE PAGE

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BALANCE DUE THIS INVOICE **$ 3,600.00**

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FY 24-25

April 15, 2025

Mr Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

PAID
Date Paid 8/12/25
Amount 1125.00
Payment Type CK
Expense Acct 10-410-1270

Invoice No	722280
Client No	026292
Matter No	113675
Billing Attorney	ALA

INVOICE SUMMARY

For professional services rendered through March 31, 2025

RE: Strategic Planning II

Professional Services	$ 1,125.00
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 1,125.00**

approved for payment
signature date

signature date
10-410-1270
account # / PO #

Client No. 026292
Matter No. 113675

April 15, 2025
Invoice No. 722280

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	3.00	375.00	1,125.00
TOTALS	**3.00**		**$ 1,125.00**

PROFESSIONAL SERVICES

Date	Init	Description of Service	Hours	Amount
3/06/25	ALA	Travel to and from Hope Mills for Budget Retreat; Strategic Plan update; and Brownfields presentation	3.00	1,125.00
		TOTAL PROFESSIONAL SERVICES		**$ 1,125.00**
		TOTAL DUE FOR THIS INVOICE		**$ 1,125.00**

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April 15, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No. 722280
Client No. 026292
Matter No. 113675
Billing Attorney: ALA

REMITTANCE PAGE

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BALANCE DUE THIS INVOICE	**$ 1,125.00**

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ACH Routing #:
Account #:

Credit Account: Sands Anderson PC
Remittance Information: 026292 / 113675 / 722280
Remittance Email: Payments@sandsanderson com

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April 15, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	722279
Client No	026292
Matter No	113365
Billing Attorney	ALA

REMITTANCE PAGE

Please return this page with your payment.

BALANCE DUE THIS INVOICE **$ 8,887.50**

To Pay via ACH/Bank Transfer:

Bank: Truist Bank / Joint UPIC Acct
ACH Routing #:
Account #:

Credit Account: Sands Anderson PC
Remittance Information: 026292 / 113365 / 722279
Remittance Email: Payments@sandsanderson.com

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April 15, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

PAID
Date Paid 4/13/25
Amount 8887.50
Payment Type CK
Expense Acct 10-410-1270

Invoice No. 722279
Client No. 026292
Matter No. 113365
Billing Attorney: ALA

INVOICE SUMMARY

For professional services rendered through March 31, 2025:

RE: Strategic Planning

Professional Services	$ 8,887.50
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 8,887.50**

approved for payment
signature
$ 8887.50 date
signature date
10-410-1270
account # / PO #

Client No. 026292
Matter No. 113365

April 15, 2025
Invoice No. 722279

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	23.70	375.00	8,887.50
TOTALS	**23.70**		**$ 8,887.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
3/03/25	Draft initial strategies and goals matrix	2.30	862.50
3/05/25	Review grant opportunities and prepare for budget retreat	1.30	487.50
3/06/25	Attend budget retreat; present strategic plan update; discuss community engagement sessions; brownfields presentation	5.50	2,062.50
3/07/25	Review EPA requirements for Brownfield grant program, including RFQ requirements, draft RFQ for Brownfield grant; condense notes from Budget Retreat and formulate initial strategies and goals for strategic plan	3.10	1,162.50
3/13/25	Create public engagement questionnaire	2.00	750.00
3/14/25	Review procedures for Brownfield RFQ; draft RFQ	1.50	562.50
3/18/25	Draft public engagement materials; Draft initiatives and strategic action steps	2.00	750.00
3/19/25	Analyze issues related to and draft RFQ for EPA Brownfields grant	1.30	487.50
3/24/25	Call with Mayor Bellflowers to discuss strategic plan and public engagement; draft RFQ for Brownfields	1.90	712.50
3/27/25	Analyze issues related to Brownfields RFQ	.60	225.00
3/31/25	Call with Drew Holland re logistics for Opening Day community engagement session; prepare for public engagement session; draft Brownfields RFQ	2.20	825.00
	TOTAL PROFESSIONAL SERVICES		**$ 8,887.50**
	TOTAL DUE FOR THIS INVOICE		**$ 8,887.50**

Accounting Department
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Sands Anderson

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May 16, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

PAID
Date Paid 10/13/25
Amount 1312.50
Payment Type CK
Expense Acct 10-410-1270

Invoice No.	727721
Client No.	026292
Matter No.	113675
Billing Attorney:	ALA

INVOICE SUMMARY

For professional services rendered through April 30, 2025.

RE: Strategic Planning II

Professional Services	$ 1,312.50
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 1,312.50**
Previous Balance	$ 1,125.00
TOTAL BALANCE DUE	**$ 2,437.50**

approved for payment

signature $1312.50 date

signature 10-410-1270 date

account # / PO #

Client No. 026292
Matter No. 113675

May 16, 2025
Invoice No. 727721

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	3.50	375.00	1,312.50
TOTALS	**3.50**		**$ 1,312.50**

PROFESSIONAL SERVICES

Date	Init	Description of Service	Hours	Amount
4/05/25	ALA	Travel to and from Hope Mills for launch of public engagement	3.50	1,312.50
		TOTAL PROFESSIONAL SERVICES		**$ 1,312.50**
		TOTAL DUE FOR THIS INVOICE		**$ 1,312.50**

Client No. 026292
Matter No. 113675

May 16, 2025
Invoice No. 727721

OUTSTANDING INVOICES

Invoice Number	Date	Invoice Total	Payments Received	Ending Balance
722280	4/15/25	1,125.00	.00	1,125.00

Previous Balance	$ 1,125.00
Balance Due This Invoice	$ 1,312.50
TOTAL BALANCE DUE	$ 2,437.50

Accounting Department
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Main (804) 648-1636

Sands Anderson

P.O. Box 1998
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Tax ID 54-1176852

May 16, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	727721
Client No.	026292
Matter No.	113675
Billing Attorney:	ALA

REMITTANCE PAGE

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BALANCE DUE THIS INVOICE	**$ 1,312.50**
Previous Balance	$ 1,125.00
TOTAL BALANCE DUE	**$ 2,437.50**

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May 16, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	727720
Client No	026292
Matter No	113365
Billing Attorney:	ALA

INVOICE SUMMARY

PAID
Date Paid 6/13/25
Amount 14044.94
Payment Type CK
Expense Acct 10-410-1270

For professional services rendered through April 30, 2025

RE: **Strategic Planning**

Professional Services	$ 13,837.50
Total Expenses	$ 208.94
TOTAL DUE FOR THIS INVOICE	**$ 14,046.44**
Previous Balance	$ 8,887.50
TOTAL BALANCE DUE	**$ 22,933.94**

approved for payment
signature
$14046.44 date
signature
10-410-1270 date
account # / PO #

Client No. 026292
Matter No. 113365

May 16, 2025
Invoice No. 727720

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	36.90	375.00	13,837.50
TOTALS	**36.90**		**$ 13,837.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
4/04/25	Draft and compile community engagement survey for strategic plan; prepare for Opening Day event	4.10	1,537.50
4/05/25	Launch community engagement for Town Strategic Plan at Hope Mill's Opening Day Event	4.50	1,687.50
4/07/25	Analyze responses to and catalogue community survey	2.00	750.00
4/09/25	Analyze issues related to and catalogue responses to strategic survey; prepare for individual sessions with Commissioners	1.60	600.00
4/10/25	Attend targeted planning sessions with individual Commissioners in Hope Mills	12.00	4,500.00
4/11/25	Analyze issues related to and catalogue responses to community survey; analyze responses from individual commissioner meetings	1.80	675.00
4/14/25	Draft strategic plan and analyze issues presented in survey	2.00	750.00
4/21/25	Follow up with Town regarding survey participation; draft initiatives and action steps; analyze information on manual surveys	2.00	750.00
4/23/25	Draft Brownfields RFQ	1.80	675.00
4/25/25	Analyze manual surveys; draft plan	3.00	1,125.00
4/29/25	Correspond with Town regarding survey input; draft Brownfields materials	2.10	787.50
	TOTAL PROFESSIONAL SERVICES		**$ 13,837.50**

EXPENSES

Date	Description	Qty	Amount
4/04/25	OUTSIDE VENDOR COPY CHARGES Printing surveys for public engagement		208.94
	TOTAL EXPENSES		**$ 208.94**
	TOTAL DUE FOR THIS INVOICE		**$ 14,046.44**

Client No 026292
Matter No 113365

May 16, 2025
Invoice No. 727720

OUTSTANDING INVOICES

Invoice Number	Date	Invoice Total	Payments Received	Ending Balance
722279	4/15/25	8,887 50	.00	8,887.50

Previous Balance	$ 8,887.50
Balance Due This Invoice	$ 14,046.44
TOTAL BALANCE DUE	$ 22,933.94

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Main (804) 648-1636

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Tax ID 54-1175852

May 16, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	727720
Client No.	026292
Matter No.	113365
Billing Attorney	ALA

REMITTANCE PAGE

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BALANCE DUE THIS INVOICE	**$ 14,046.44**
Previous Balance	$ 8,887.50
TOTAL BALANCE DUE	**$ 22,933.94**

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FY24-25

June 12, 2025

Mr Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	733350
Client No.	026292
Matter No.	113365
Billing Attorney:	ALA

INVOICE SUMMARY

PAID
Date Paid 8/22/25
Amount 11362.50
Payment Type CE
Expense Acct 10-410-1210

For professional services rendered through May 31, 2025

RE: **Strategic Planning**

Professional Services	$ 11,362.50
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 11,362.50**
Previous Balance	$ 22,933.94
TOTAL BALANCE DUE	**$ 34,296.44**

approved for payment
signature date
signature date
10-410-1270
account # PO #

Client No. 026292
Matter No. 113365

June 12, 2025
Invoice No. 733350

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	30.30	375.00	11,362.50
TOTALS	**30.30**		**$ 11,362.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
5/01/25	Review and analyze community survey response; draft initiatives and action steps	2.20	825.00
5/05/25	Analyze community survey responses, draft RFQ, initiatives and next steps	3.00	1,125.00
5/08/25	Analyze and research issues related to Brownfields RFQ	2.00	750.00
5/09/25	Review survey responses	1.50	562.50
5/16/25	Prepare update for Town representatives; review survey data collected	3.00	1,125.00
5/19/25	Travel to Hope Mills to meet with Town staff and attend State of the Town address	8.50	3,187.50
5/22/25	Analyze survey results; in-put data, draft plan	3.00	1,125.00
5/26/25	Review and analyze survey data	4.10	1,537.50
5/29/25	In-put survey data, analyze survey results, draft initial plan	3.00	1,125.00
	TOTAL PROFESSIONAL SERVICES		**$ 11,362.50**
	TOTAL DUE FOR THIS INVOICE		**$ 11,362.50**

Client No 026292
Matter No 113365

June 12, 2025
Invoice No 733350

OUTSTANDING INVOICES

Invoice Number	Date	Invoice Total	Payments Received	Ending Balance
722279	4/15/25	8,887.50	.00	8,887.50
727720	5/16/25	14,046.44	.00	14,046.44

Previous Balance	$ 22,933.94
Balance Due This Invoice	$ 11,362.50
TOTAL BALANCE DUE	$ 34,296.44

Accounting Department
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Main (804) 648-1636

Sands Anderson

P.O. Box 1998
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Tax ID 54-1175852

June 12, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	733350
Client No.	026292
Matter No.	113365
Billing Attorney	ALA

REMITTANCE PAGE

Please return this page with your payment.

BALANCE DUE THIS INVOICE	**$ 11,362.50**
Previous Balance	$ 22,933.94
TOTAL BALANCE DUE	**$ 34,296.44**

To Pay via ACH/Bank Transfer:

Bank: Truist Bank / Joint UPIC Acct
ACH Routing #:
Account #:

Credit Account: Sands Anderson PC
Remittance Information: 026292 / 113365 / 733350
Remittance Email: Payments@sandsanderson.com

To Pay via Credit Card:

Click on this link https://www.sandsanderson.com/client-pay/

To Pay via Check:

Address for USPS Payments
Sands Anderson PC
P.O. Box 1998
Richmond, VA 23218-1998

Address for Courier/UPS/FedEx/etc.
Sands Anderson PC
919 E. Main Street, Suite 2300
Richmond, VA 23219

If you have any questions, please contact our Accounting Department at (804) 648-1636, or by e-mail at Payments@sandsanderson.com

All bills payable within 30 days of invoice date.
Thank you for choosing Sands Anderson PC.

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

September 23, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	753808
Client No.	026292
Matter No.	113365
Billing Attorney:	ALA

REMITTANCE PAGE

Please return this page with your payment.

BALANCE DUE THIS INVOICE **$ 10,612.50**

To Pay via ACH/Bank Transfer:

Bank: Truist Bank / Joint UPIC Acct
ACH Routing #:
Account #:

Credit Account: Sands Anderson PC
Remittance Information: 026292 / 113365 / 753808
Remittance Email: Payments@sandsanderson.com

To Pay via Credit Card:

Click on this link : https://www.sandsanderson.com/client-pay/
Effective 10/1/25, all credit card payments will include a 3% processing fee.
There is no fee for payments made by debit card or ACH (eCheck).

To Pay via Check:

Address for USPS Payments
Sands Anderson PC
P.O. Box 1998
Richmond, VA 23218-1998

Address for Courier/UPS/FedEx/etc.
Sands Anderson PC
919 E. Main Street, Suite 2300
Richmond, VA 23219

If you have any questions, please contact our Accounting Department at (804) 648-1636, or by e-mail at Payments@sandsanderson.com

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Thank you for choosing Sands Anderson PC.

Accounting Department
Payments@sandsanderson.com
Main (804) 648 1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218 1998
Tax ID 54 1175864

PAID
Date Paid 2/14/25
Amount 14662.50
Payment Type CK
Expense Acct 10-410-1270

January 27, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No	703697
Client No	026292
Matter No	113365
Billing Attorney	ALA

INVOICE SUMMARY

For professional services rendered through December 31, 2024:

RE: Strategic Planning

Professional Services	$ 14,662 50
Total Expenses	$ 00
TOTAL DUE FOR THIS INVOICE	**$ 14,662.50**

approved for payment

signature date

signature date

10-410-1270
account # / PO #

Client No. 026292
Matter No. 113365

January 27, 2025
Invoice No. 703697

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	39.10	375.00	14,662.50
TOTALS	**39.10**		**$ 14,662.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
11/14/24	Review and analyze issues related to Town's priority list, strategize approach and process; prepare for meeting to formalize planning process	2.00	750.00
11/21/24	Travel to and from Hope Mills for meeting to discuss strategic planning needs, follow up draft of planning logistics	4.50	1,687.50
11/22/24	Draft calendar and logistics for strategic plan	1.30	487.50
11/29/24	Prepare sample calendar and prep for meeting with Mayor and Pro Tem	1.70	637.50
12/02/24	Travel to Hope Mills and attend strategic planning meeting with Mayor, Manager, and Finance Officer	5.00	1,875.00
12/05/24	Draft presentation for Council	2.50	937.50
12/11/24	Analyze issues related to strategic planning process, prepare presentation for 12/16 Council Meeting; draft timeline	2.50	937.50
12/16/24	Attend meetings in Hope Mills to formalize strategic plan engagement and discuss schedule; Board presentation	5.00	1,875.00
12/16/24	Round trip travel to Hope Mills	3.00	1,125.00
12/20/24	Draft calendar; prepare for kickoff meeting - including draft handouts, prep engagement questions for council; prepare materials list; prepare Town checklist; prepare "workshop" menu	4.30	1,612.50
12/24/24	Review previous visioning material, review manager's reports, and council meetings	4.80	1,800.00
12/31/24	Review and analyze issues related to manager's report, previous council meetings, past visioning and missioning documents	2.50	937.50
	TOTAL PROFESSIONAL SERVICES		**$ 14,662.50**
	TOTAL DUE FOR THIS INVOICE		**$ 14,662.50**

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

September 23, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	753808
Client No.	026292
Matter No.	113365
Billing Attorney:	ALA

INVOICE SUMMARY

For professional services rendered through August 31, 2025:

RE: Strategic Planning

Professional Services	$ 10,612.50
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 10,612.50**

Client No. 026292
Matter No. 113365

September 23, 2025
Invoice No. 753808

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	28.30	375.00	10,612.50
TOTALS	**28.30**		**$ 10,612.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
7/07/25	Analyze issues related to staggered elections and prepare memo	1.00	375.00
7/10/25	Revise draft plan	3.00	1,125.00
7/24/25	Draft plan	1.50	562.50
8/16/25	Prepare materials for Town Board presentation	2.30	862.50
8/17/25	Prepare community report card and presentation for Town Board meeting	2.00	750.00
8/18/25	Prepare for and attend Board meeting in Hope Mills to present and review community engagement results; Meet with Manager, Mayor, and Finance Officer	8.50	3,187.50
8/19/25	Draft strategic goals, initiatives, and action steps; analyze issues related to community survey responses	2.10	787.50
8/26/25	Draft strategic documents	2.20	825.00
8/27/25	Respond to Board questions regarding survey respondents	.20	75.00
8/28/25	Prepare for and attend meeting in with Finance Director and Consultant to discuss strategic plan and implementation	3.10	1,162.50
8/29/25	Participate in call with Town liason; draft strategic documents; review email from Town Manager	2.40	900.00
	TOTAL PROFESSIONAL SERVICES		**$ 10,612.50**
	TOTAL DUE FOR THIS INVOICE		**$ 10,612.50**

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

November 20, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	770522
Client No.	026292
Matter No.	113365
Billing Attorney:	ALA

REMITTANCE PAGE

Please return this page with your payment.

BALANCE DUE THIS INVOICE	**$ 11,662.50**
Previous Balance	**$ 10,612.50**
TOTAL BALANCE DUE	**$ 22,275.00**

To Pay via ACH/Bank Transfer:

Bank: Truist Bank / Joint UPIC Acct
ACH Routing #:
Account #:

Credit Account: Sands Anderson PC
Remittance Information: 026292 / 113365 / 770522
Remittance Email: Payments@sandsanderson.com

To Pay via Credit Card:

Click on this link : https://www.sandsanderson.com/client-pay/
All credit card payments will include a 3% processing fee (no fee for payments made by debit card or ACH/eCheck).

To Pay via Check:

Address for USPS Payments
Sands Anderson PC
P.O. Box 1998
Richmond, VA 23218-1998

Address for Courier/UPS/FedEx/etc.
Sands Anderson PC
919 E. Main Street, Suite 2300
Richmond, VA 23219

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All bills payable within 30 days of invoice date.
Thank you for choosing Sands Anderson PC.

Accounting Department
Payments@sandsanderson.com
Main (804) 648-1636

Sands Anderson

P.O. Box 1998
Richmond, VA 23218-1998
Tax ID 54-1175852

November 20, 2025

Mr. Drew Holland, Finance Director
5770 Rockfish Road
Hope Mills, NC 28348

Invoice No.	770522
Client No.	026292
Matter No.	113365
Billing Attorney:	ALA

INVOICE SUMMARY

For professional services rendered through October 31, 2025:

RE: Strategic Planning

Professional Services	$ 11,662.50
Total Expenses	$ .00
TOTAL DUE FOR THIS INVOICE	**$ 11,662.50**
Previous Balance	$ 10,612.50
TOTAL BALANCE DUE	**$ 22,275.00**

Client No. 026292
Matter No. 113365

November 20, 2025
Invoice No. 770522

SUMMARY OF PROFESSIONAL SERVICES

Name	Hours	Rate	Total
Ashley L. Anderson	31.10	375.00	11,662.50
TOTALS	**31.10**		**$ 11,662.50**

PROFESSIONAL SERVICES

Date	Description of Service	Hours	Amount
10/01/25	Draft final version of strategic plan	4.00	1,500.00
10/02/25	Draft economic development strategies	3.00	1,125.00
10/03/25	Finalize drafts of strategic plan and economic development strategy documents	4.00	1,500.00
10/06/25	Teams call with Town Manager, Mayor, and Town Finance officer to review draft strategic plan and economic development strategies documents	2.50	937.50
10/07/25	Revise Strategic Plan and Economic Development Strategy documents per discussion with Town Manager, Mayor, and Finance Officer; review draft agenda	2.10	787.50
10/15/25	Participate in Teams call with Finance Officer and Consultant, Jessica Day to review strategic plan and economic development strategies and prepare for department head retreat	2.00	750.00
10/20/25	Prepare for, travel to and attend Board meeting in Hope Mills to present plan	5.50	2,062.50
10/21/25	Attend board retreat to present plan to staff; travel home	8.00	3,000.00
	TOTAL PROFESSIONAL SERVICES		**$ 11,662.50**
	TOTAL DUE FOR THIS INVOICE		**$ 11,662.50**

Client No. 026292
Matter No. 113365

November 20, 2025
Invoice No. 770522

OUTSTANDING INVOICES

Invoice Number	Date	Invoice Total	Payments Received	Ending Balance
753808	9/23/25	10,612.50	.00	10,612.50

Previous Balance	$ 10,612.50
Balance Due This Invoice	$ 11,662.50
TOTAL BALANCE DUE	$ 22,275.00

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2025-2026
Amendment #21

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the project budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account		Increase	Decrease
Contract Services	10-410-1270	22,275	-
		22,275	-

This will result in a net increase of $22,275 in the appropriations of the General Fund.
To provide the additional revenue for the above, the following revenues will be increased.

Account		Decrease	Increase
Approp from Fund Balance	10-3990	-	22,275
		-	22,275

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 2nd day of March 2026.

Jessie Bellflowers, Mayor

Attest:

Ashley Wyatt, Town Clerk

TAB 10

Meeting Date: March, 2, 2026

AGENDA FORM

TO: **Chancer McLaughlin, Town Manager**

FROM: **Stephen F. Dollinger, Chief of Police**

SUBJECT: **Funds needed to replace Police Vehicle #Fleet 169**

BACKGROUND INFORMATION:
On October 7, 2025, Fleet #169, was totaled due to a collision stemming from a robbery call. The lease rate quote has the replacement Ford SUV vehicle lease at $1,734.84 per month. The equipment added amount that we have to pay up front totals $21,250.39. Based on a lease start date of February, we would need $8,674.20, totaling $29,924.59 needed for lease expense for the current budget year. Less the insurance proceeds of $11,595, we would need a budget amendment for to cover the remaining cost of the vehicle. I am requesting a budget amendment to replace Fleet #169 for $18,329.59 to cover the remaining cost of the vehicle.

STAFF RECOMMENDATION, IF APPLICABLE
Approval

RECOMMENDED MOTION:

Approve Budget Amendment #22 for $18,350

FISCAL IMPACT:

ATTACHMENTS:

BA #22
Vehicle Quote

This agenda form has been reviewed by:	Initial & Date
Town Manager	
Finance Director	DH 2/19/26
Town Attorney	
Department Head (s)	SFD 02/19/2026
Town Clerk-Interim	

Enterprise | FLEET MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 9572456

Prepared For: Town of Hope Mills, North Carolina
Holland, Drew

Date 12/19/2025
AE/AM RTG/HBW

Unit #
Year 2025 **Make** Ford **Model** Police Interceptor Utility
Series Base All-Wheel Drive
Vehicle Order Type In-Stock **Term** 48 **State** NC **Customer#** 596937

Number of Units 1

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	DRIVER, POOL
Exterior Color	(0 P) Oxford White
Interior Color	Charcoal Black w/Unique HD Cloth Front Bucket
Lic. Plate Type	Government
GVWR	0

$ 90,680.79		Capitalized Price of Vehicle[1]
$2,351.76	*	Certain Other Charges 2.2500% State NC
$ 1,256.10	*	Initial License Fee
$ 0.00		Registration Fee
$ 840.00		Other: (See Page 2)
$ 21,250.39	*	Capitalized Price Reduction
$ 0.00		Gain Applied From Prior Unit
$ 0.00	*	Security Deposit
$0.00		Taxes
$ 70,270.40		Total Capitalized Amount (Delivered Price)
$ 1,370.27		Depreciation Reserve @ 1.9500%
$ 364.57		Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)[2]
$ 1,734.84		**Total Monthly Rental Excluding Additional Services**
		Additional Fleet Management
		Master Policy Enrollment Fees
$ 0.00		Commercial Automobile Liability Enrollment
		Liability Limit $0.00
$ 0.00		Physical Damage Management — Comp/Coll Deductible 0 / 0
$ 0.00		Full Maintenance Program[3] Contract Miles 0 — OverMileage Charge $ 0.0500 Per Mile
		Incl: # Brake Sets (1 set = 1 Axle) 0 — # Tires 0 — Loaner Vehicle Not Included
$ 0.00		**Additional Services SubTotal**
$ 0.00		Tax 0.0000% State NC
$ 1,734.84		**Total Monthly Rental Including Additional Services**
$ 4,497.44		Reduced Book Value at 48 Months
$ 400.00		Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 25,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)
Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a $500 disposal fee, interest incurred, and loss of value.

LESSEE Town of Hope Mills, North Carolina

BY **TITLE** Finance Director **DATE**

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

[1] Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

[2] Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

[3] The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

enterprise | FLEET MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 9572456

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment - Patrol Police Vehicle Equipment	C	$ 28,419.51
Camera System	C	$ 14,081.28
Total Aftermarket Equipment Billed		$ 0.00
Total Aftermarket Equipment Capitalized		$ 42,500.79
Aftermarket Equipment Total		$ 42,500.79

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	C	$ 60.00
Estimated Transport Fee	C	$ 780.00
Courtesy Delivery Fee	B	$ 0.00
Total Other Charges Billed		$ 0.00
Total Other Charges Capitalized		$ 840.00
Other Charges Total		$ 840.00

Enterprise | FLEET MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 9572456

VEHICLE INFORMATION:

2025 Ford Police Interceptor Utility Base All-Wheel Drive - US

Series ID: K8A

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	$48,029	$49,515.00
Total Options	$3,574.00	$3,800.00
Destination Charge	$1,595.00	$1,595.00
Total Price	**$53,198.00**	**$54,910.00**

SELECTED COLOR:

Exterior: YZ-(0 P) Oxford White

Interior: 9W-Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
119WB	119" Wheelbase	STD	STD
21L	Front Warning Auxiliary LED Lights	$546.00	$580.00
425	50-State Emissions System	STD	STD
43A	Rear Auxiliary Liftgate Lights	$376.00	$400.00
44B	Transmission: 10-Speed Automatic	Included	Included
500A	Order Code 500A	NC	NC
51R	Driver Only LED Bulb Spot Lamp (Unity)	$376.00	$400.00
63B	Side Marker LED Sideview Mirrors	$320.00	$340.00
63L	Rear Quarter Glass Side Marker LED Lights	$546.00	$580.00
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear	Included	Included
96T	Rear Spoiler Traffic Warning LED Lights	$1,410.00	$1,500.00
99W	Engine: 3.3L V6 Direct-Injection Hybrid System	Included	Included
9W_01	Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear	NC	NC
PAINT	Monotone Paint Application	STD	STD
STDAX	3.73 Axle Ratio	Included	Included
STDGV	GVWR: 6,840 lbs (3,103 Kgs)	Included	Included
STDRD	Radio: AM/FM/MP3 Capable	Included	Included
STDTR	Tires: 255/60R18 as BSW	Included	Included
STDWL	Wheels: 18" X 8" 5-Spoke Painted Black Steel	Included	Included
SYNC	SYNC Phoenix Communication & Entertainment System	Included	Included
YZ_01	(0 P) Oxford White	NC	NC

CONFIGURED FEATURES:

Body Exterior Features:

- Number Of Doors 4
- Rear Cargo Door Type: liftgate
- Driver And Passenger Mirror: power remote manual folding side-view door mirrors
- Convex Driver Mirror: convex driver and passenger mirror
- Spoiler: rear lip spoiler
- Door Handles: black
- Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
- Front Tow Hooks: 1 front tow hooks
- Body Material: galvanized steel/aluminum body material
- : class III trailering with harness, hitch
- Body Side Cladding: body-coloured bodyside cladding
- Grille: black grille

Convenience Features:

- Air Conditioning automatic dual-zone front air conditioning
- Air Filter: air filter
- Rear Air Conditioning: rear air conditioning
- Cruise Control: cruise control with steering wheel controls
- Trunk/Hatch/Door Remote Release: power cargo access remote release
- Power Windows: power windows with driver and passenger 1-touch down
- 1/4 Vent Rear Windows: power rearmost windows
- Remote Keyless Entry: yes remote keyless entry
- Steering Wheel: steering wheel with manual tilting, manual telescoping
- Day-Night Rearview Mirror: day-night rearview mirror
- Driver and Passenger Vanity Mirror: driver and passenger-side visor mirrors
- Emergency SOS: emergency communication system
- Overhead Console: mini overhead console with storage
- Glove Box: locking glove box
- Driver Door Bin: driver and passenger door bins
- Dashboard Storage: dashboard storage
- Driver Footrest: driver's footrest
- Retained Accessory Power: retained accessory power
- Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

- radio AM/FM stereo with seek-scan
- Voice Activated Radio: voice activated radio
- Speed Sensitive Volume: speed-sensitive volume
- Steering Wheel Radio Controls: steering-wheel mounted audio controls
- Speakers: 4 speakers
- Internet Access: Fleet Telematics Modem Internet access
- 1st Row LCD: 1 1st row LCD monitor
- Wireless Connectivity: wireless phone connectivity
- Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

- Headlamp Type projector beam LED low/high beam headlamps
- Front Wipers: variable intermittent speed-sensitive wipers wipers
- Rear Window wiper: rear window wiper with heating wiper park
- Rear Window Defroster: rear window defroster
- Tinted Windows: deep-tinted windows
- Dome Light: dome light with fade
- Front Reading Lights: front and rear reading lights
- Variable IP Lighting: variable instrument panel lighting
- Display Type: digital/analog appearance
- Tachometer: tachometer
- Low Tire Pressure Warning: tire specific low-tire-pressure warning
- Park Distance Control: Reverse Sensing System rear parking sensors

Trip Computer: trip computer
Trip Odometer: trip odometer
Blind Spot Sensor: blind spot
Front Pedestrian Braking: front pedestrian detection
Forward Collision Alert: forward collision
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Spare Tire Type: full-size spare tire
Spare Tire Mount: spare tire mounted inside under cargo
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Knee Airbag: knee airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Security System: security system
Tracker System: tracker system
Electronic Stability: electronic stability stability control with anti-rollover
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 3 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 5
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and power reclining passenger seats
Driver Lumbar: power 2-way driver and passenger lumbar support
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Driver Cushion Tilt: power driver and passenger cushion tilt
Rear Seat Type: rear 35-30-35 split-bench seat
Rear Folding Position: rear seat fold-forward seatback
Leather Upholstery: cloth front seat upholstery
Rear Seat Material: vinyl rear seat upholstery

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Cargo Tray: cargo tray/organizer

Standard Engine:

Engine 318-hp, 3.3-liter V-6 (hybrid regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD

Town of Hope Mills, North Carolina
Budget Ordinance Amendment
Fiscal Year 2025-2026
Amendment #22

BE IT ORDAINED by the Board of Commissioners of the Town of Hope Mills, North Carolina, that the following amendment be made to the project budget ordinance for the fiscal year ending June 30, 2026:

Section 1. To amend the General Fund, the appropriations are to be changed as follows:

Account		Increase	Decrease
C/O - Vehicles	10-510-9300	18,350	-
		18,350	$ -

This will result in a net increase of $18,350 in the appropriations of the Project Fund.
To provide the additional revenue for the above, the following revenues will be increased.

Account		Decrease	Increase
Approp from Fund Balance	10-3990	-	18,350
		$ -	18,350

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Board of Commissioners, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 2nd day of March 2026.

Jessie Bellflowers, Mayor

Attest:

Ashley Wyatt, Town Clerk