

Hope Mills Historic Preservation Commission (HPC)
Meeting Minutes

February 19, 2020

I. Call to order

Chancer McLaughlin, staff liaison, called to order the special meeting of the Hope Mills Historic Preservation Commission at 5:06 pm on February 19, 2020 at the Hope Mills Parks and Recreation Center Board Room.

II. Attendance

Members:

Elizabeth Blevins

Jim Blevins

Sue Moody

Sharon Reeves

Michael Solomon

Staff Liaison:

Chancer McLaughlin, Planning & Development Administrator

Board of Commissioners Liaison:

Jerry Legge was absent.

Jesse Bellflowers was there as a guest. By consensus of the commission members and in agreement with staff liaison, he was asked to serve as a substitute liaison and he agreed.

Guests:

Lamarco Morrison, Hope Mills Parks & Recreation Director

Don Sisko, Hope Mills Public Works, Director

III. Approval of Agenda

C. McLaughlin requested that Item 3D be moved to 3B so that L Morrison could leave.

S. Moody moved that the agenda be approved with change. E. Blevins seconded. Agenda approved unanimously.

IV. Open issues

No open issues

V. New business

- a) Election of officers – after discussion about what roles were needed, commission members agreed by consensus to elect a chair, vice-chair and secretary.
 - i) Elizabeth Blevins was nominated as chair by S. Moody with second by J. Blevins. She was confirmed by unanimous vote.
 - ii) Sharon Reeves was nominated as vice-chair by E. Blevins with second by S. Moody. She was confirmed by unanimous vote.
 - iii) Sue Moody was nominated as secretary by S. Reeves with second by J. Blevins. She was confirmed by unanimous vote.
- b) Presentations: L. Morrison, Parks and Rec Director, gave an overview of the Heritage Park plan. He sought support from the Hope Mills Historic Preservation Commission by way of a letter of support for the project and subsequent PARTF Grant proposal. After extensive discussion to include use of compatible material in construction around the chapel and the use of Green Growth 2 Toolbox, S. Moody made a motion to submit a letter of support for the McAdams' Phase I proposal reflecting its historical, environmental, and educational impact on the Hope Mills Historic District and its suggested preservation of indigenous wildlife and flora/fauna. S. Reeves seconded the motion. It passed unanimously.

D. Sisko, Public Works Director, gave an update on the Mill House Museum. After discussion, it was decided that a work session needed to be added to the next regular agenda for the purpose of creating a recommendation to the Board of Commissioners about the interior design of the museum and creating a strategic plan to move forward for completion of the museum.
- c) Related documents: C. McLaughlin distributed/discussed the Town of Hope Mills Historic Preservation Commission Committee Handbook to each member. The handbook included historic boundaries, historic ordinance, rules of procedure, standards for rehabilitation, NC general statute governing the commission, “a letter to George,” and a HPC roster.

- d) Goals and objectives: After discussion, it was decided through consensus that:
- i. C. McLaughlin will distribute recommendations from the state on the updated inventory of the Hope Mills Historic District as submitted by previous HPC. The HPC needs to be prepared to discuss and make recommendations to the BOC at the next meeting.
 - ii. C. McLaughlin will coordinate with town staff to schedule artifact inventory recording software training as soon as possible.
 - iii. A motion will be considered to make a recommendation to the BOC re: town historian at the next HPC meeting.

S. Reeves will discuss with Pat Hall, previous chair of the Historic Preservation Commission and town historian, how to enable the turning over of historical artifacts and documents to be included in the town museum records. S. Reeves will report back at the next meeting.

VI. Adjournment

E. Blevins, chair, adjourned the meeting at 7 pm with a motion from S. Moody and a second from J. Blevins

Open Issues:

1. Heritage Park PARTF support letter
2. Work session for Museum planning next meeting
3. Historic District Tax Credit Workshop, March 4, for HPC, Hope Mills Historical Society, business owners, property owners – recommended it be recorded and published on YouTube account.
4. Historic District recommendations from the state re: inventory
5. Develop annual, short term and long term strategic plan
6. Mill Reunion during Old Mill Day coordination
7. Historic artifacts software training
8. Motion for town historian

- 9.** Securing existing historic artifacts/documents from P. Hall, town historian and previous chair HPC, and others.
- 10.** Next meeting, March 11, 2020 @ 5 pm at Hope Mills Recreation Center, Board Room.