

**Chapel Tour 5:30-6:00PM**

*Due to the State of Emergency declared because of cyberspace attacks on oil pipelines, the committee unanimously voted to have this meeting at Thomas Oakman Chapel. Many of the members travel Rockfish road, which is currently impassable due to lines of traffic waiting to get into the Shell station for fuel. This traffic impedes access to Parks & Rec, which is the usual meeting site.*

**Call to Order 6:00PM**

**Members Present:** S.Reeves (Chair) D.Gaskins (Sec) Davis, Dean, Dodd, McGeachy, Whitted

**Members Absent:** None

**Staff Attendees:** Ricky Sadler (Town Liaison) Don Sisko (Director Public Works) Bruce Clark (Dep. Dir. Public Works), Comm Jerry Legge (Board of Commissioners Liaison), Comm Jessie Bellflowers

Chairman Reeves called for the Approval of Agenda. The agenda was approved unanimously as presented.

**Old Business**

Minutes from Apr. 14, 2021

Motion to approve by P. Dean, second A Dodd. Unanimous

**New Business**

A. *Report on Chapel repairs and improvements*

Don Sisko (Director of Public Works) reported that weather permitting, exterior and interior renovations should be completed within one to two weeks. Painting of pews scheduled to begin next week. Exterior stained glass windows have been cleaned & sealed, exterior wood repairs and painting will be completed. Rigging in the bell tower has been inspected. There was discussion on removal of carpet & refinishing of the hardwood floors. That project is pending approval based on the FY 2021-22 budget.

B. *Committee member bios & service*

Current committee members will prepare information regarding their individual qualifications and interests in serving on the HPC

C. *Commission requirements & benefits*

Information was shared with the committee members concerning commission requirements. A Historic Preservation Commission adds a layer of protection for the historic district and historic structures, and is an asset to a municipality. Grants are available which a commission may apply for.

D. *Walking Trail to link with Heritage Park*

D. Gaskins presented a suggested route for the Historic Walking trail which will link designated areas within the historic district. The sub-committee plans to meet May 30 to explore other possible routes. Comm. Bellflowers will request a copy of the master plan for each committee member to aid in the planning of the possible routes.

*E. Period House Furnishings Mill House*

A database will be created where committee members can list and share ideas for furnishings of the Trade Street Mill House. Suggestion to research vendors who may have period appropriate replica items (such as items available at Cracker Barrel.) The committee has been contacted by individuals who are interested in making donations of items or placing items on loan for display. Mr. Sisko stated that there is limited storage space available, and that depending on size, items can be accepted. An agreement will need to be drafted for an item on loan.

*F. HPC Logo Slogan*

Members made slogan suggestions that will be incorporated in the new official HPC logo. This will be discussed further at the next meeting.

*G. Placement of Memorial Plaque on Chapel*

The plaque naming the chapel will be installed to the left of the front door as you enter. Installation will take place after the necessary research to insure no damage to the brick & mortar. There are requirements for an additional plaque that will include information from the Episcopal Diocese of East Carolina, which is in the purchase agreement with the Town of Hope Mills.

*H. Schedule a time to assess storage unit contents*

The committee requests to meet at the storage unit Saturday June 5, 2021 to assess contents taken from the demolished Parrish House. The committee wishes to include Town Historian Pat Hall if she is available. Don Sisko will make arrangements for access.

Special thanks to Mr. Sisko and Mr. Clark for all they are doing to assist in the renovation process. They are going above and beyond what is expected. Special thanks to Commissioners Legge and Bellflowers for their continuing support of the historic preservation committee. Welcome to Mr. Sadler for serving as the town liaison to the HPC.

Motion to Adjourn: Dean; second Dodd

Adjournment 7:20PM

Next meeting June 9, 2021 Parks & Rec. 6:00PM

Submitted by: Teresa Davis May 13, 2021