

Hope Mills Appearance Committee Minutes for May 28th, 2019 at 6:30pm

1. **Call to order:** Meeting was called to order at 6:32pm
2. **Roll call:** Present: Cathy Johnson (Chair), Tina Yossett, Marie Callender, Rebecca Beck (new member), and Jamie Bahma (Parks Liaison). Absent: Phyllis Hales, Jennifer Hixson, and Jerry Legge (Town Liaison). See sign-in sheet.
3. **Approval of Agenda for May 28th, 2019:** *Amendments recommended and added. Maria made a motion to approve agenda, Rebecca seconded. Agenda Approved with Amendments.*
4. **Approval of Minutes from February, March, & April, 2019:** *Maria made a motion to approve minutes, Rebecca seconded. Minutes Approved.*
5. **Old Business: None**
6. **New Business:** *(New "Hope Mills" books given to all members present).*
 - a. **July 4th parade & dress:** *Jamie notified commission that parade route has changed and will have the information at the next meeting for number in line-up. Tina Yossett will order the banner. Appearance shirts and any festive hat (if wanted) will be worn for the parade.*
 - b. **Banners for Trade Street to be reviewed:** *Jamie Bahma set out one of each banner and will work to put all 8 up on Trade Street on July 8th, 2019.*
 - c. **Horticulture/Agriculture Garden Community Day (ideas, sponsors, etc.):** *Proposed name: Day in the Dirt. Appearance Commission would like a Master Gardener, someone from the Horticulture/NC Agriculture Extension, and local Farmer(s) with fresh produce (to sample). August 3rd, 2019 has been set for the tentative date. Rebecca Beck will contact her correspondent at the Ag. Ext. Jamie Bahma will look into (Wesley Meredith @ Fay. Tech/Master Gardeners). Cathy Johnson will look into a sponsored day at the Botanical Gardens.*
 - d. **Christmas Celebration Decorations (bows, festival ideas, etc.):** *Jamie recommends some new bows (red ones are faded). We will also need new 4' wreaths but that should come out of Christmas budget, not Appearance. Tina Yossett will bring the Christmas banner for Jamie Bahma to hold onto. The Appearance Commission would like to order/give out the trees again this year.*
 - e. **Amended: Seed packet & sample review:** *Jamie Bahma showed the seed packets with the Appearance Commission label to be given out during the 4th of July parade as well as sample ideas for later/next year.*

- f. **Amended: Solar light & Lake bench/swing update:** *Jamie Bahma briefly went over which light(s) she likes best for future reference. The Appearance Commission currently has one standard bench that Jamie Bahma is planning to install at the Lake Pier and one swing bench that will need a location to be determined after lake construction has been completed.*

- g. **Amended: Gazebo/budget update:** *Jamie Bahma showed members the gazebo she requested for Bon Ayre Gardens for the 2019-2020 budget year. She will continue working with Drew in finance to get funds put into the Appearance Commission budget line.*

- h. **Amended: Memorial Garden Project/Mac Adams:** *Jamie Bahma will keep working to have a Memorial Garden space set aside during the "Master Plan" revitalization of the Town. Members are encouraged to keep an eye open for an acceptable place for this project.*

7. **Adjournment:** *Meeting was adjourned at 7:55pm*



Hope Mills Appearance Committee
Meeting Minutes

May 28, 2019

6:30 pm

I. Call to order

Meeting was called to order at 6:30 pm

II. Roll call

Present: Cathy Johnson, Marie Callender, Tina Yossett and Rebecca Beck

Absent: Jennifer Hixson

Absent Town Liasion: Jerry Legge

Park Liasion: Jamie Bahma

III. Approval of Agenda for February

Agenda was approved 4 - 0

IV. Approval of minutes from February 26, 2019

Minutes approved 4 – 0 with amendment to new business

V. Old Business

(a) Fourth of July Parade: Application has been submitted. Starts at 10am and will go in the reverse direction from last year. We will be handing out seed packets, banner has been ordered and will be here on Wednesday, June 26th.

(b) Banners on Trade Street: Ordered 4 of each design. We have 8 poles and will go up on July 8th. They will be up until Christmas and will return at the beginning of the year.

(c) Garden Community Day: Looking at August 3rd. Will contact a master gardener and the horticulture center. Rebecca will contact to get more information. Talk with FTCC and Wesley Meredith. See about sponsoring a day at the botanical gardens.

(d) Christmas Decorations: Wreaths look good, needs to be bunched up. Bows are good as well, may need new red ones. Order trees for handing out.

(e) Solar lights: Lights are at all the Hope Mills entrance signs in town limits. Will order new ones when others go out.

(f) Benches at the lake: Black wrought iron, sent wrong bench, sent a swing bench. Jamie ordered the chains so we can keep the bench. Company sent the correct one so we now have the extra swing bench.

(g) Budget: normally we get \$10,000 to \$12,000. Will now more after next meeting.

(h) Seeds and samples: Got 500 seeds and will have name imprinted on them.

(i) Events and Holidays: Jamie will send email out with information

(j) Gazebo: Gazebo at Cherry Street. 10x10 ordered and waiting to do ADA compliancy.

(k) Memorial Garden project: Donate crepe myrtles and need a space where we can expand. Waiting on response.

(l) Current plantings: Cost was \$185.69. Lowes/8 planters and 2 new trees.

VI. Adjournment

Meeting adjourned at 7:53 pm

Hope Mills Appearance Committee

Meeting Minutes

June 25, 2019

6:30 pm

I. Call to order

Meeting was called to order at 6:30 pm

II. Roll call

Present: Cathy Johnson, Marie Callender, Tina Yossett, Rebecca Beck and Phyllis Hales

Absent: Jennifer Hixson

Town Liasion: Jerry Legge

Park Liasion: Jamie Bahma

III. Approval of Agenda for May

Agenda was approved 4 - 0

IV. Approval of minutes from May 28, 2019

Minutes approved 4 - 0

V. Old Business

(a) Fourth of July Parade: Wear Red, White and Blue. Handed out all but approx. 60 seed packets.

(c) Garden Community Day: Looking at August 3rd.

*Still locating a master gardener.

*Cathy went to Events Committee meeting regarding the farmers market event with Garden Community Day idea. Carlie C's and Walmart for bread donations.

*Stormwater can donate a storm barrel and \$200 worth of items to the class. Will hold 2 classes one from 11 to 12 and the other from 12 to 1

*We can also make seed bombs with the class.

*60 seed packets were held out to give to the class.

*Sign up sheet will be put out but signups will be limited to 60 people.

*Reach out and invite the Bee Keepers Association.

- * The class will be held in the room with no carpet.
- * Hold Community Day classes on a quarterly basis.

(d) Budget: Drew moved \$4500 into the appearance committee budget for this fiscal year.

(e) Gazebo: Gazebo at Cherry Street, not a go at this moment. Cost is \$4300. Removed old ADA and pour new one.

(f) Cookies for Christmas will come out of the Christmas budget.

New Business

(a) White Pines: Motion was made and approved to go ahead and order White Pines to hand out for Christmas.

(b) Need ideas on new bows. We can use deco mesh for a temporary usage.

(c) Next Class for Community Day is October 26th. We will do a fall centerpiece.

Adjournment

Meeting adjourned at 7:32 pm

Hope Mills Appearance Committee

Meeting Minutes

July 23, 2019

6:30 pm

I. Call to order

Meeting was called to order at 6:27 pm

II. Roll call

Present: Cathy Johnson, Marie Callender, Tina Yossett, Rebecca Beck and Phyllis Hales

Absent: Jennifer Hixson

Town Liasion: Jerry Legge

Park Liasion: Jamie Bahma

III. Approval of Agenda for May

Agenda was approved 4 - 0

IV. Approval of minutes from May 28, 2019

Minutes approved 4 - 0

V. Old Business

(a) Garden Community Day: Moved to October 26th

- *In contact with a master gardener, waiting on response.
- *Cathy went to Events Committee meeting regarding the farmers market event with Garden Community Day idea. Carlie C's and Walmart for bread donations.
- *Stormwater can donate a storm barrel and \$200 worth of items to the class.
- *Will hold 2 classes one from 11 to 12 and the other from 12 to 1
- *We can also make seed bombs with the class.
- *60 seed packets were held out to give to the class.
- *Sign up sheet will be put out but signups will be limited to 60 people.
- *Waiting on response from the Bee Keepers Association.
- * The class will be held in the room with no carpet.
- *Hold Community Day classes on a quarterly basis.
- *Carlie C's will donate the bread for the event snacks.

(b) Trees have been ordered for the Christmas handout.

(c) Jamie will look at materials and cost at online craft outlets. Bows need to make a statement. Need to set aside a date to make the bows.

(d) There will be no yule log this year.

New Business

(a) Electric Board. Ideas on how to improve the look.

(b) September meeting combined with meeting regarding Heritage Park.

Adjournment

Meeting adjourned at 7:24 pm

Hope Mills Appearance Committee Agenda for July 23rd, 2019 at 6:30pm

1. **Call to order:** Meeting was called to order at 6:27pm
2. **Roll call:** Present: Cathy Johnson (Chair), Tina Yossett, Marie Callender, Rebecca Beck, Jennifer Hixson, Jerry Legge (Town Liaison), and Jamie Bahma (Parks Liaison). Absent: Phyllis Hales, See sign-in sheet.
3. **Approval of Minutes from June 25th, 2019:** Rebecca motioned to approve minutes, Marie seconded. Minutes Approved.
4. **Approval of Agenda for July 23rd, 2019: Agenda Approved**
5. **Old Business:**
 - a. **July 4th parade:** All seeds were given out (minus ones Jamie is holding for community day). Jerry Legge did not like placement of Board in parade. Phyllis did not make it to the parade.
 - b. **Horticulture/Agriculture Garden Community Day update:** August 3rd date scratched, not enough prepared. So far, Rebecca got one 1 Master Gardener Committed to event, and farmer from Saint Paul's but needs specifics. She has also contacted 3 top people for bee keepers, but they may wait until spring. Storm water will still donate rain barrel and give presentation (Jamie will update and confirm). Cathy got Manager at Carlie C's to agree to donate bread and condiments. Jamie has already reserved the room at the Recreation Center for both dates. Jamie will work on gathering vines and still providing supplies (pre-sorted) for seed bombs at event for patrons to make at home. (Also gave out samples with recipe). *Reminders: October 5th is Ole Mill Days and August 1st is the Back-to-school bash.*
 - c. **Christmas supplies update:** Tina had ordered but had issues ordering white pines for Christmas. (Not available for pick-up in Goldsboro but can't get Linville to answer phones. Jamie will call and help with order so Tina can re-order trees. Jamie will get ribbon samples as we can make our own bows. Cathy recommended craftoutlet.com. Commission will still set a day to prep wreaths and bows before actually putting up decorations. Jamie will also get paint to touch-up the holly berries on the wreaths again. We will also order plastic table cloths for hot chocolate tables. Yule log: Jamie asked about Yule log with new sod, it was decided there will be no Yule log this year.
 - d. **Budget update:** 4500 in budget. Jamie will work on putting more in next year to cover Christmas at the lake (cookies, cocoa, etc). Gazebo not approved but Drew said they're going to replace it when the ADA sidewalk is done at Bon Ayre.
6. **New Business:**
 - a. Secretary has absent last 3 actual meetings held.
 - b. Lake Ramp: it was mentioned about problems with inspection of ADA ramp at lake, needs to be re-inspected.
7. **Adjournment:** Phyllis motioned for adjournment, Rebecca seconded. Meeting adjourned at 7:24pm.

